



*Division of Early Childhood Care & Development*

RESPONSES TO PUBLIC QUESTIONS FOR  
RFP # ECCD2015  
QRIS Facilitator

Our university has an established indirect rate. We were unable to find a limit on the rate of allowed indirect within the RFP, is there a limit on the indirect rate?

**MDHS RESPONSE:** Indirect costs may not exceed 10% of the total award amount.

In section 21.8 Cost data the RFP asks for an estimated annual cost of the service, however the RFP is asking for 18 months of services. Please clarify if you would like an annual budget, a full 18 month budget or both. If it is an annual budget that you would like would you please define the fiscal year start and end dates?

**MDHS RESPONSE:** Proposers should develop a budget for the entire 18 month period. Additionally, proposers should prepare a 12 month budget from October 1, 2015-September 30, 2016, and a 6 month budget from October 1, 2016-March 31, 2017.

Subgrant terms and provision what date should be used for the beginning, ending and option for renew the same question.

**MDHS RESPONSE:** This project will begin October 1, 2015 and end no later than March 31, 2017.

Will the “monthly revision team” be appointed/established by MDHS?

**MDHS RESPONSE:** Yes

To what extent will the “monthly revision team” have decision-making authority?

**MDHS RESPONSE:** The goal of the revision team is to develop documents and processes to be included in the QRIS revision. Because MDHS funds the QRIS staff and any bonus structure that may be developed to help providers maintain/achieve quality ratings, MDHS will have to consider the financial feasibility of the revision team plan.

Should the vendor propose a process for revising quality improvement supports in addition to facilitating the revision of the QRIS model?

**MDHS RESPONSE:** Proposals should include a clear and thoughtful plan to guide the revision team through the revision and relaunch process. Proposers’ plans should reflect the required

experience indicated in the RFP and rely on strategies that have been successful in their prior work with other states.

Is there a preferred length (page count) for the proposal?

**MDHS RESPONSE:** Proposers should present their best proposal without focus on the page count.

Is there a required comment period for state approval of the revised QRIS plan/model and/or policy manual?

**MDHS RESPONSE:** All revised policies and implementation strategies as a result of this funding opportunity must be complete by the end of the award period. State approval of these items may or may not occur during this award period.

Is the vendor allowed to include costs for meals for workgroup members when traveling to an all-day meeting with no overnight stay?

**MDHS RESPONSE:** Decisions regarding in-state travel reimbursement, including meals for team members will be made during the contract negotiation phase.