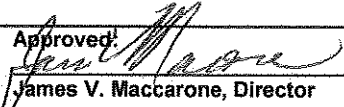


**MISSISSIPPI DEPARTMENT OF HUMAN SERVICES
DIVISION OF YOUTH SERVICES
JUVENILE INSTITUTIONS**

Subject: Special Education: Professional Development	Policy Number: 18
Number of Pages: 2	Section: XII
Attachments	Related Standards & References Corrections Education Association Standards(CEA) 2016 Mississippi College- and Career-Readiness Standards (June 10, 2016). The Every Student Succeeds Act (ESSA), 2015 Mississippi Nonpublic School Accountability Standards, 2004
Effective Date: 06/09/2006, Reviewed 10/06/08, 12/15/10, 06/09/14, Revised 02/01/17	Approved:  James V. Maccarone, Director

I. POLICY

It is the policy of the Mississippi Department of Human Services, Division of Youth Services (DYS) that the educational staff shall maintain, update and improve their knowledge and competencies required to teach Special Education Students at the Juvenile Institutions. Educators shall participate in ongoing professional development activities consistent with the programmatic needs of special education students and staff interests.

II. DEFINITIONS

As used in this policy and procedure, the following definitions apply:

Professional Development - A process involving evaluation, identification of needs, and planned activities for school staff, and the entire district designed to improve those elements of professional knowledge and skills that effect student learning.

Staff Development Committee – A committee made up of administrators and teachers to determine the training needs of the educational staff to better enable them to serve their students.

III. PROCEDURE

Staff development committee will meet and develop a school proposal including: teacher needs, student needs, curriculum, goals and objectives.

1. Principal will ensure that teachers comply with MDHS/Division of Youth Services

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- and Mississippi Department of Education training requirements.
2. Staff development committee will compile a list of topics and conduct a survey of staff serving special education students.
 3. Survey will be presented to teachers to identify additional areas of interest.
 4. Staff development committee will review survey and schedule training facilitators.
 5. A professional development calendar will be created based on the results of the training needs assessment.
 6. Educational staff will attend a minimum of 40 hours annually.
 7. Educational staff will utilize all available resources and technology via Internet.
 8. Professional development will be documented and hours for each trainee will be placed in individual employees files and copy kept in a binder.
 9. MDHS/DYS is committed to provide highly qualified trainers with significant expertise in the areas of interest.