Mississippi Department of Human Services/Division of Youth Services
MET DOCUMENTATION FORM

Name: ___________________________ School: MDHS/DYS/Williams School
MSIS: ___________________________ DOB: ___________ Grade: _______ Age: _______
Gender: ___________

Referral Source: Teacher [ ] TST Committee [ ] Parent [ ] Reevaluation [ ] Preschool [ ] Other [ ]
Date of Request: ________________ Date of MET meeting: ________________

The following information was reviewed by MET:
(Check only the documentation reviewed)
☐ Information/Reports provided by parent/guardian
☐ Universal Screening results student and class data
☐ Required Tier I, II, and III forms
☐ Progress monitoring for academic objectives
☐ Progress monitoring for behavior objectives
☐ Student Data Form
☐ Social/Emotional Worksheet
☐ Copy of cumulative record insert
☐ Discipline reports from current and previous years
☐ Attendance reports from current and previous years
☐ Current grades
☐ Vision screening
☐ Hearing screening
☐ Teacher Narrative
☐ Behavior logs
☐ FBA/BIP
☐ Developmental History
☐ Classroom observation
☐ Current or previous IEP with goals updated
☐ L/S Dismissal Narrative
☐ Reevaluation Summary
☐ Other/Specify: __________________________

Recommendation of Team for Initial Referrals:
☐ Comprehensive Assessment is recommended.
☐ Comprehensive Assessment is not recommended.

Recommendation of Team for Reevaluations:
☐ IEP Committee Decision – Comprehensive Assessment is recommended.
  ☐ Notice for Additional Assessment is completed at MET.
  ☐ School will complete Notice for Additional Assessment with parent.
☐ IEP Committee Decision – Comprehensive Assessment is not recommended at this time. Based on information reviewed, this student continues to need special education services and related services as indicated on the current IEP. The current eligibility should be continued.
  ☐ Notice for No Additional Assessment is completed at MET
  ☐ School will complete Notice for No Additional Assessment with parent.
  ☐ Language/Speech Dismissal Committee recommends dismissal from speech services.

(If Parent does not attend meeting, Parent must be given written notice for decision within 7 days)
Other Recommendations: __________________________

MET Members Signatures: __________________________
Position: __________________________

03/07/2016 Special Education: Child Find Activities Policy XII.5.E