

YOUTH SERVICES OFFICIAL COPY

Section VIII
page
16 of 18

FIRE DRILL

Cottage/Building _____

Date of Drill _____ Time of Drill _____ A.M.
P.M.

Employee Conducting the Drill _____

Employee Supervising Drill _____

Time Taken To Evacuate _____ Exits Used _____

Place Students Assembled _____ Location of Fire _____

SUPERVISOR'S COMMENTS:

1. Was evacuation calm/orderly? _____
2. Did students follow instructions? _____
3. Did students know location(s) of exit(s)? _____
4. Did students assemble at designated area? _____
5. How many students were you responsible for? _____
6. Did you bring a student roster or check list and call each student's name to insure that all students were present? _____
7. Did you check fire extinguisher for charge and location ? _____

OTHER COMMENTS: _____

