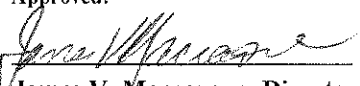


**MISSISSIPPI DEPARTMENT OF HUMAN SERVICES
DIVISION OF YOUTH SERVICES
OAKLEY YOUTH DEVELOPMENT CENTER**

Subject: Emergency Medical Referral		Policy Number: 27
Number of Pages: 2		Section: XI
Attachments None	Related Standards & References ACA Juvenile Health Care Performance Based Standards 2009: 4-JCF-4C-12, 4-JCF-4C-13, 4-JCF-4C-14, 4-JCF-4C-15	
Effective Date: 06/09/06 Revised Date: 04/25/08, 05/01/11, 11/01/13 Review Date: 11/1/14, 11/12/15	Approved:  James V. Maccarone, Director	

I. POLICY

It is the policy of the Mississippi Department of Human Services, Division of Youth Services, that guidelines shall be established for youth access to emergency medical services, and emergency transport. In the event that detoxification from alcohol, opiates, hypnotics or other drug is needed, the youth will be transported under appropriate security conditions to a facility where specialized care is available. (4-JCF-4C-12, 4-JCF-4C-13, 4-JCF-4C-14)

II. DEFINITIONS

As used in this policy and procedure, the following definitions apply:

None

III. PROCEDURE

- A. If a youth requires emergency medical or dental care, the medical staff shall ensure that necessary medical and dental services are provided. A nearby emergency medical facility shall be utilized. (4-JCF-4C-12, 4-JCF-4C-13, 4-JCF-4C-14, 4-JCF-4C-15)
1. The Director of Medical Services/designee shall develop a list of nearby emergency medical and dental facilities. This listing shall be posted within the clinical setting and is reviewed and updated annually.
 2. The Director of Medical Services/designee shall approve all emergency medical referrals.
 - a. The facility Physician/Dentist shall be notified, when possible, prior to youth transfer.
 - b. Off campus emergency referrals shall be recorded by the nurse on the Medical Department Off-Campus Log Form XI.25A.

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3. A written order on the Doctor's Order Form XI.14.A for all out-side referrals shall be required. Refer to MDYS Policy XI.14, Administration of Medical Treatment.

After the order has been written, the designated nurse shall complete the Consultation Form XI.25.B, which contains sufficient health information to allow for a complete evaluation by the Physician/Dentist. If time does not permit completion of the Consultation Form, the nurse shall call the emergency medical facility to provide appropriate medical information. The Consultation Form shall then be faxed to the facility. The nurse shall document all events in the youth's health record, Interdisciplinary Progress Notes XI.8.A.

- a. When a youth returns from an outside emergency medical referral, the nurse shall review the Consultation Form XI.25.B; sign their name, the date and the time received.
 - b. Recommendations by consultants for youth seen for emergency care shall be initiated per the consultant's orders, however, the facility Physician in consultation with the consultant may choose an alternative treatment.
 - c. The facility Physician shall review, sign and date the Consultation Form XI.25.B on their next facility visit.
- B. If a youth requires emergency transport, the facility shall use "911" services. Refer to policy XI.26, Emergency Medical Response and Services. The Director of Medical Services/designee shall approve a youth being transported by an emergency squad. If time does not permit prior notification and approval for emergency squad transport, the nurse shall notify the Director of Medical Services/designee as soon as reasonably possible. (4-JCF-4C-14)
- C. When a youth is in need of emergency medical services outside the facility, a JCW shall accompany and supervise the youth at all times. Refer to Policy on Transportation of Youth and related procedures. (4-JCF-4C-14)
1. Medically sensitive conditions are addressed prior to transport with the JCW by nursing personnel. The nurse shall complete the Medical Transportation Instruction Form XI.25.C. This form shall be provided to operations prior to any youth transport.
 2. A medical escort to accompany security staff if indicated shall be provided by clinic staff. The Director of Medical Services/designee or Facility Administrator approves medical escort.
- D. The parent, guardian, or the legal custodian of the youth shall be notified of all hospitalizations and urgent hospital related services. Refer to policy XI.12, Medical Notification of Designated Individuals.
- E. The Director of Medical Services shall revise this policy as necessary.