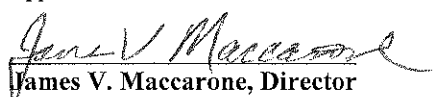


**MISSISSIPPI DEPARTMENT OF HUMAN SERVICES
DIVISION OF YOUTH SERVICES
OAKLEY YOUTH DEVELOPMENT CENTER**

Subject: Health Care Personnel Qualifications		Policy Number: 3
Number of Pages: 2		Section: XI
Attachments	Related Standards & References	
Health Care Personnel Licensure Verification Form XI.3.A	ACA Juvenile Health Care Performance Based Standards 2009: 4-JCF-4C-35, 4-JCF-4C-51, 4-JCF-4C-53; 4-JCF-4C-54, 4-JCF-4C-57,	
Effective Date: 06/09/06 Revised Date: 03/01/07, 04/22/08, 06/26/09, 05/01/11, 11/01/13 Review Date: 11/1/14, 11/12/15	Approved:  James V. Maccarone, Director	

I. POLICY

It is the policy of the Mississippi Department of Human Services, Division of Youth Services, that a team of licensed health care personnel be employed to deliver health care or mental health services for the medical, dental and emotional well-being of youth confined to the facility. The Director of Medical Services shall determine the essential positions needed at each facility to perform health care services. (4-JCF-4C-35)

The Division of Youth Services requires that personnel who provide health care and mental health services to youth comply with applicable federal and state licensure, certification or meet registration requirements and restrictions that may apply. (4-JCF-4C-53) The specific duties and responsibilities of health care personnel shall be governed by written job descriptions or contractual agreement, which are approved by the Director of Medical services and Facility Administrator. (4-JCF-4C-51) Concerns about incompetence and/or professional misconduct shall be managed in accordance with state law, agency policy, and relevant professional ethical code. (4-JCF-4C-53)

II. DEFINITIONS

As used in this policy and procedure, the following definitions apply:

Health care personnel – an individual, whose primary duty is to provide health, dental or mental health services to youth in keeping with their respective levels of education, training, and experience. The individual is licensed in the State of Mississippi without restriction to practice nursing, medicine, dentistry, or psychiatry.

Contract Physician/Dentist/Psychiatrist - a Physician, Dentist or Psychiatrist who agrees to provide health care services for OYDC youth as outlined in a personal service contract.

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III. PROCEDURE

A. As determined by the Director of Medical Services, each facility shall provide the following services at a minimum either through contract or state personnel:

- Nurses
- Physician
- Dentist
- Psychiatrist

Annually, the Director of Medical Services shall review the facilities staffing plan to determine if the number and type of staff is adequate for essential positions to perform health care services. The Director of Medical Services shall review this staffing request with the Facility Administrator. (4-JCF-4C-35)

B. The personal service contract, statement of service, approved by the Director of Medical Services and Division Director shall govern the relationship and the activities of Physicians, Dentists and/or Psychiatrists working with the youth in the facility in lieu of job descriptions since these individuals are independent contractors.(4-JCF-4C-51)

C. Verification of current licensure, credentials and job descriptions is on file in the facility. (4-JCF-4C-53) Licensure is documented on the Health Care Personnel Verification Form XI.3.A by the appropriate supervisor. The Director of Medical Services/designee shall annually review any medical, nursing and dental personnel's license and/or certification and maintain a file copy.

D. Youth are prohibited from performing health care duties or activities of any kind in the facility. (4-JCF-4C-57)

E. The Director of Medical Services shall revise this policy as necessary.