



**DEPARTMENT OF HUMAN SERVICES  
DIVISION OF YOUTH SERVICES  
2375 OAKLEY ROAD  
RAYMOND, MISSISSIPPI 39154**

**MEMORANDUM**

TO: Administrator  
Principal  
Director V  
Chaplain  
Shift Supervisors  
Mental Health Staff  
Intake Staff  
Counselors  
Juvenile Care Workers  
Medical Staff  
Recreation Staff  
Quality Assurance  
Security

FROM:

SUBJECT: At-Risk Students  
*Attachment I, Policy XIII.12, Suicide Prevention*

DATE:

Attached is an up-to-date list of students who are at-risk for suicide or self injury. **This list is to remain CONFIDENTIAL.** Students are not allowed to view this document. This list is to remain in the locked boxes within the unit offices.

Please observe this and other procedures, which are outlined for each level, in the Suicide Policy.

If you have any questions regarding this list or the information in the Suicide Prevention Policy, please refer them to me, the Facility Administrator or Director of Mental Health and Rehabilitative Services. Thank you for your assistance with this matter.

Attachment

