TO: Administrator  
Principal  
Director V  
Chaplain  
Shift Supervisors  
Mental Health Staff  
Intake Staff  
Counselors  
Juvenile Care Workers  
Medical Staff  
Recreation Staff  
Quality Assurance  
Security  

FROM:  

SUBJECT: At-Risk Students  
Attachment I, Policy XIII.12, Suicide Prevention  

DATE:  

Attached is an up-to-date list of students who are at-risk for suicide or self injury. **This list is to remain CONFIDENTIAL.** Students are **not allowed to view this document.** This list is to remain in the locked boxes within the unit offices.  

Please observe this and other procedures, which are outlined for each level, in the Suicide Policy.  

If you have any questions regarding this list or the information in the Suicide Prevention Policy, please refer them to me, the Facility Administrator or Director of Mental Health and Rehabilitative Services. Thank you for your assistance with this matter.  

Attachment
Daily Safety Alert List
XIII.12.I
Date: ______________________

<table>
<thead>
<tr>
<th>Youth’s Name</th>
<th>Current Housing Unit</th>
<th>Date/Time PS Initiated</th>
<th>Initiated By</th>
<th>Last QMHP Assessment Date/Time</th>
<th>QMHP</th>
<th>Current Safety Level</th>
<th>Start Date/Time Current Level</th>
<th>Released Date/Time</th>
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Legend:
PS – Precautionary Status  
1 - Safety Alert Level 1  
2 – Safety Alert Level 2  
3 – Safety Alert Level 3  

AMU - Assessment Management Unit  
BMU – Behavior Modification Unit  

Revised 7/19/2012