

Mississippi Department of Human Services  
MDHS Operations Plan 0901  
Disaster Operations  
November 2, 2009

I. Situation. The State of Mississippi may experience a major disaster, either man-made or natural, that affects services provided by this agency. The purpose of this document is to establish procedures to continue services to our clients during and after such disasters.

II. Mission. The Mississippi Department of Human Services (MDHS) provides authorized individual assistance services and benefits to citizens of Mississippi and/or other states during and after a man-made or natural disaster, either declared or non-declared, statewide, to ensure clients currently receiving benefits and new clients requiring benefits, are supported.

III. Execution.

A. Concept of the Operation. Before, during and after a disaster MDHS will provide all means of available support to the citizens of Mississippi. The MDHS Emergency Operations Center (MDHSEOC) will activate at the direction of the Executive Director. Economic Assistance, Child Support, Family and Children Services, Public Affairs and other designated divisions will provide ESF6 (Mass Care) support at the State of Mississippi Emergency Operations Center located in Pearl and to local communities across the state at the direction of the Governor.

B. Scheme of Maneuver.

1. Executive Director's Office (EDO). The EDO will provide command and control for all MDHS operations through the MDHS EOC located at the State Office. The ED will designate individuals from the EDO to perform Officer in Charge (OIC) duties for EOC operations.

*See Annex A to OP LAN 0901, MDHS Disaster Operation.*

2. Budgets and Accounting (B&A). B&A will provide financial and logistical support throughout the disaster operation. B&A will provide one senior person per shift in the MDHSEOC knowledgeable in fiscal operations during a disaster with the authority, verbal and signatory, to authorize expenditures and commit resources. B&A will provide subsistence support for the MDHSEOC, minimum three meals daily (break fast, lunch and dinner) as directed by the ED. B&A will provide logistics support as required to locations throughout the state as directed by the ED. B&A will provide shelter support in the affected area if deemed necessary by the ED.

*See Annex B, Budgets and Accounting, to OPLAN0901, MDHS Disaster Operations.*

3. Human Resources (HR). HR will provide personnel services and administrative support to all employees and facilities of MDHS during the disaster. HR will provide one person per shift to support MDHSEOC operations per shift. HR will track and report all employees affected and involved in the disaster.

*See Annex C, Human Resources, to OPLAN 0901, MDHS Disaster Operations.*

4. Management Information Systems (MIS). MIS will provide support to all MDHS entities during disaster operations. This support includes setting up communications systems in the MDHSEOC, providing support for MDHS mobile operations at remote locations, (2 employees), providing one employee per shift to support MDHSEOC operations to provide technical support for the MDHSEOC and all other locations affected by the disaster. Ensuring the support systems for each division are operational and assessable to all entities of MDHS and supporting organizations is priority.

*See Annex D, Management Information Systems, to OPLAN 0901, MDHS Disaster Operations.*

5. Program Integrity (PI). PI will provide one employee per shift to support MDHSEOC operations and two employees, minimum, to support mobile operations providing individual assistance. Other PI employees may be directed by the ED to provide security to mobile operations.

*See Annex E, Program Integrity, to OPLAN0901, MDHS Disaster Operations.*

6. Aging and Adult Services (DAAS). DAAS will provide one employee per shift to support MDHSEOC operations. DAAS APS workers will visit shelters in the affected areas during the disaster. DAAS will communicate with the Area Agencies on Aging in the affected locations to collect information for support operations ensuring the aged population in the affected area(s) receive subsistence and other needed support are priorities. Tracking the movement of seniors out of the affected areas will ensure funding is redistributed to relocation areas across the state.

*See Annex F, Aging and Adult Services, to OPLAN 0901, MDHS Disaster Operations.*

7. Child Support Enforcement (CSE). CSE will provide one employee per shift to support MDHSEOC operations. CSE will also provide employees to support shelter operations in their respective areas. The primary responsibility of CSE is to ensure payment(s) of Child Support is not interrupted. *See Annex G, Child Support Enforcement, to OPLAN 0901, MDHS Disaster Operations.*

8. Economic Assistance (EA). EA is responsible for providing two employees per shift to support MDHSEOC operations. The primary function of EA in the MDHSEOC is to track shelter operations and plan for and support mobile operations. This will be accomplished through constant communications with the State EOC, (MEMA), and the State Early Response Team (SERT). EA will provide adequate trained staff to support the State Emergency Operations Center, (MEMA), and a constant link with supporting agencies to provide additional support for sheltering. EA is also responsible for conducting mobile operations across the state. Conducting these includes deploying the two disaster operations vehicles located at Oakley Training School, (OTS), the generator located at OTS, and the enclosed cargo trailer located at OTS. EA is responsible for maintaining the disaster inventory located in the basement of the state office and loading this equipment and supplies in the cargo trailer. EA is responsible for establishing and maintaining individual assistance sites as directed by the ED. EA will support all shelter operations in the disaster area as directed by the Division Director of Economic Assistance. EA will ensure all County Directors have a designated seat at each County Emergency Operations Center.

*See Annex H, Economic Assistance, to OPLAN 0901, MDHS Disaster Operations.*

9. Office for Children and Youth (OCY). OCY will provide one employee to support MDHSEOC operations, during the day shift OCY will provide employees for shelter operations as directed by the ED. The priority mission for OCY after the disaster is to reestablish day care facilities. This will allow parents the opportunity to return to work as soon as possible and recovery operations to proceed.

*See Annex I, Office of Children and Youth to OPLAN 0901, MDHS Disaster Operations.*

10. Family and Children Services (PCS). FCS will provide one employee per shift to support MDHSEOC operations. FCS will maintain contact with all children in MDHS custody and all Resource Families in the affected disaster area(s). Contact will also be maintained with Judges in the affected area to ensure prompt action throughout the disaster area. FCS employees will support shelter operations in the affected area(s) as directed by the ED. FCS employees will continue to work ongoing cases and new cases during the disaster. If this is impossible the Deputy Administrator for Family and Children Services will detail other qualified FCS employees to the affected area to provide needed support. FCS employees will visit all shelters in the established area(s) to perform evaluations of living conditions and the status of children in the shelters.

*See Annex J, Family Children Services, to OPLAN 0901 MDHS Disaster Operations.*

Community Services. CS will provide one employee to support the MDHSEOC, during the day shift. CS will maintain contact with the Community Action Agency in the affected area(s) and the local food banks.

*See Annex K, Community Services to OPLAN 0901 MDBS Disaster Operations.*

12. Social Services Block Grant. SSBG will provide one person during the day shift for the MDHSEOC. *See Annex L, Social Services Block Grant to OPLAN 0901 MDHS Disaster Operations.*

13. Youth Services. YS will provide one employee to provide support to the MDHSEOC. YS will monitor and report the status of Oakley Training School to the ED. YS will ensure OTS has sufficient fuel, food, and commodities to maintain life support systems. All efforts will be made to ensure schools are open and normal activities are maintained. YS will maintain contact with county youth courts to ensure all requirements are maintained throughout the disaster and to inform the Youth Courts no additional students can be accepted. YS will maintain contact with AOP's to ensure they become operational as soon as possible in the affected areas. YS will prepare a plan to relocate children to an alternate location in the event an evacuation is required. This plan will encompass all elements of safety, security, medical support, food service, and all life support systems. YS will maintain the mobile operations vehicles and equipment located at OTS. *See Annex M, Youth Services to OPLAN 0901 MDHS Disaster Plan.*

14. Consumer Services. CS will provide consumer support as required. CS will coordinate with Public Affairs to ensure the required consumer information is published in a timely manner. *See Annex N, Consumer Services to OPLAN 0901 MDHS Disaster Operations.*

15. Public Affairs. PA will relocate to the Joint Information Center located at the MEMA Emergency Operations Center upon notification from MEMA. All media releases will go through the MEMA JIC prior to release. The Director, Public Affairs, MDHS and designated agency employees will rotate shifts in the JIC as designated by the ED. *See Annex O, Public Affairs.*

IV. Logistics. Logistics support for disaster operations will encompass the state office, OTS and all remote locations established by this agency. Primary responsibility for this support will come from Budgets and Accounting and Human Resources. Classes of supply, responsibility and requirements are listed below:

A. Supply.

1. Class I. Subsistence

a. Subsistence support for MDHSEOC operations is provided by B&A. Upon notification of MDHSEOC activation B&A will contact the Deputy Executive Director for times and quantities to support 24 hour operations. These meals should be delivered by the vendor with all eating utensils and drinks. Ice, cups, paper towels and additional drinks, including coffee and water, will be maintained in the MDHSEOC 24 hours daily.

b. Employees reporting to MEMA EOC will receive subsistence support from MEMA.

c. Subsistence support for the SERT will be provided by MEMA at the disaster site.

d. Subsistence support for employees detailed to support shelters will subsist at the shelter. The ranking employee, as directed by the Director, Economic Assistance, will ensure the entity providing subsistence support receives head count data prior to meals.

Subsistence support for employees supporting individual assistance locations will be provided as needed. The Director, Economic Assistance, will contact the MDHSEOC to provide requirements. The MDHSEOC QIC will ensure all contracting requirements are coordinated through B&A as required.

f. Any meal requirements for pre-packaged semi perishable rations should be forwarded to the MDHSEOC for approval. The MDHSEOC QIC will coordinate with B&A for processing.

## 2. Class II. Clothing

a. Clothing for disaster operations is the responsibility of the employee. Employees should wear appropriate clothing for disaster operations. Employees should always remember they are representing this agency and the State of Mississippi.

b. Personal Protective Clothing (PPE). PPE requirements should be identified to the MDHSEOC for approval. The MDHSEOC OIC will coordinate the purchase of required items with B&A.

c. Clothing for students located at OTS will be furnished by OTS.

d. Any employee clothing damaged or destroyed should be identified immediately. Unless contaminated and disposed of by the appropriate entity identified by MEMA all clothing residue should be bagged and tagged for inspection prior to submitting a claim.

## 3. Class ID. Fuel

a. Fuel for agency vehicles should be purchased through normal procedures. If normal procedures are not functioning, i.e., Fuelman, employees shall be reimbursed for actual expenditures. Receipts are required for reimbursement. Employees should enter mileage of vehicle on receipts. If fuel is purchased for power generating equipment or other needed equipment and normal procedures do not work employees should enter the item description and location on the receipt

b. Fuel on current disaster fuel contract will be handled by B&A. Entities requiring fuel will contact the MDHSEOC OIC for coordination of refueling operations. Information provided to the MDHSEOC will include the equipment requiring refueling, location of equipment, and approximate number of gallons required. Divisions cannot wait until the equipment is empty to request refueling. Divisions must constantly monitor fuel usage and storage during disaster. MDHS currently has a contract to provide fuel during a disaster they need 24 hour advance notice for delivery.

c. Packaged petroleum, oil, and lubricants, (POL). Any MDHS entity requiring packaged POL should purchase these items through normal purchasing procedures. A listing of required POL products should be maintained by divisions to ensure we identify the correct POL product for purchase.

d. Divisions should maintain a complete set of MSDS, Material Safety Data Sheets, for all products requiring this documentation.

## 4. Class IV. Construction Material

a. Any construction material, non-emergency, required will be purchased through normal channels.

Any construction material required for emergency purposes will be identified to the MDHSEOC OIC immediately. The MDHSEOC OIC will coordinate the purchase through B&A.

c. Any purchase of construction tools will be approved by the MDHSEOC OIC prior to purchase.

#### 5. Class V. Ammunition

a. The only ammunition authorized to MDHS employees is for Program Integrity Investigators with a valid qualification score recorded by the Director, Program Integrity.

#### 6. Class VI. Personal Items

a. All employees are responsible for personal hygiene items during the disaster. If an employee is deployed and cannot purchase personal hygiene items they should send the information through the most expedient manner to the MDHSEOC. The American Red Cross and other support entities will have most personal hygiene items available in a disaster area.

b. All other personal items required during disaster operations should be forwarded to the M D H - SEOC for approval.

c. Alcohol products are not authorized during disaster operations.

#### 7. Class VII. Major End Items

a. Any additional major end items required by divisions should be forwarded to the MDHSEOC for approval.

b. Rental vehicles, if required, will be contracted by B&A, after approval of the Executive Director.

c. Requests for replacement of major end items should be forwarded to the MDHSEOC OIC for processing through B&A.

d. Equipment transfers/loans between divisions are a division responsibility. Ensure all transfers/loans have the proper paper work completed to ensure accountability.

e. Any property that is lost, damaged, or destroyed must be reported immediately to the MDHSEOC OIC. A thorough search of the last known location must be conducted and documented. A police report, if possible, must be forwarded to the Property Division of the Division of Budgets and Accounting as soon as possible along with statements from witnesses and supervisors.

#### 8. Class VIII. Medical

a. Prescription drugs are the responsibility of the employee. A 15 day supply, minimum, should be deployed with the employee.

b. An employee with a medical emergency should report to the nearest medical facility. If work related the employee must contact the Division of Human Resources as soon as possible for Workers Compensation claims.

## Class IX. Repairs and Repair Parts

- a. Equipment, supporting or located in the disaster area, requiring repair during the emergency (or disaster) will be identified to the MDHSEOC. B&A will coordinate for repairs and repair parts unless authorized through normal repair procedures.
- b. Repair parts will be purchased through normal procedures unless authorized by the MDHSEOC, (B&A).

## 10. Class X. Miscellaneous. N/A

### B. Transportation.

1. Employees will use privately owned vehicles when required to support disaster operations if agency vehicles are not available. Employees must account for mileage by recording the beginning and ending mileage of their official government travel. Travel reimbursements will be IAW current policies. Employees are required to have a current driver's license and current vehicle insurance as required by state law. Employee vehicles are required to meet state safety inspection criteria,
2. Agency vehicles will be dispatched as directed by the Executive Director.
3. If mass transportation is required for employees, B&A will contract through proper procedures upon approval of the MDHSEOC OIC.

### C. Laundry.

1. If commercial laundry services are available for employees deployed to the disaster site and free laundry machines are not available the Executive Director can approve reimbursement of charges. If numerous employees are deployed to the disaster site and commercial laundry services are required the Executive Director may authorize B&A to establish a contract with the vendor, if the vendor meets all state requirements.

### D. Medical Support.

1. Medical support is located in Annex C, Human Resources to OPLAN 0901 MDHS Disaster Operations. V.

## Command and Signal.

### A. Command.

1. The Executive Director has established the agency chain of command as listed below:
  - a. Executive Director
  - b. Deputy Executive Director
  - c. Deputy Administrator of Programs
  - d. Deputy Administrator for Administration
  - e. Deputy Administrator for Family and Children's Services
  - f. Division Directors

2. Chain of Command for Shelters. The Director, Economic Assistance, will appoint an employee at each shelter to serve as the person in charge. This person has responsibility to coordinate with other entities located at the shelter (ARC, the MDHSEOC, and MEMA) and other entities required for mission accomplishment. The designated employee will maintain contact with the MDHSEOC through emails, cellular phones, land line phones, text messages or any other form of communication available.
3. MDHS Emergency Operations Center, MDHSEOC. The MDHSEOC QIC will designate a chain of command for each shift. This COC will have at least three designees to ensure adequate coverage throughout the shift.
4. State Emergency Response Team, SERT. The Director, Economic Assistance, will designate the members of the SERT and designate a COC prior to departure to the disaster site. The employee designated as the OIC will maintain communications with the MDHSEOC on a continuous basis throughout the disaster.

B. Signal.

1. There are several means of communication available for disaster operations. They include:
  - a. Email
  - b. Telephone Land Line
  - c. Cellular Phone
  - d. Satellite Phone
  - e. Facsimile
  - f. Text Messaging
2. All divisions have a laptop computer in the MDHSEOC with an individual email address to send and receive emails. See Annex P, State Office Email Addresses to OPLAN 0901 MDHS Disaster Operations.
3. Important telephone numbers to support disaster operations are located *in* Annex Q, Important Telephone Numbers to OPLAN 0910 MDHS Disaster Operations. This annex contains a listing of telephone numbers for the MDHSEOC, MDHS Divisions, MEMA Operations, Agency 1-800 numbers, and the Executive Director's staff.

Acknowledged:

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Executive Director

This annex describes the policies, procedures, and requirements for the Division of Youth Services.

Appendix 1. Operations 24/7 OTS

Appendix 2. Operations w/youth court in affected areas

Appendix 3. AOP's in affected areas

Appendix 4. Relocation of youth located at OTS

Appendix 5. Contact w/youth courts

Appendix 6. Food Service Operations.



Appendix 1. Operations 24/7 OTS. to Annex M. Youth Services, to MDHS OPLAN 0901. Disaster Operations

Training and Orientation to emergency and safety related protocol shall be documented. As a fully operational, twenty-four (24) hour, seven (7) day a week facility, all essential services, programs and activities shall be maintained and available to youth in the event of a disaster, emergency and/or relocation. Furthermore, sufficient fuel, food and commodities to maintain life support systems shall be ensured.

The Youth Services MDHSEOC representative shall monitor the status of the operations and regular updates shall be provided to the Agency (MDHS) Executive Director for the duration of the evacuation/relocation, no less than daily.

The inventory of all vehicles on campus, which lists the condition and capacity of each vehicle. Procedures for collecting, transporting and storing adequate clothing and linen supplies to support youth for the expected duration of the evacuation period. Clothing and supplies for youth shall be furnished by the facility and shall be bundled and secured in three (3) day allotments.

**Community Services**

1. Regional Directors and community staff are to provide the community services director current staff contact information quarterly.
2. Community staff is to follow local law enforcement directives regarding the emergency procedures for the current situation.
3. Community staff is to contact their regional director as soon as possible to update them on their whereabouts and to report their living conditions following the emergency. If the regionals are not available, they are to contact the community services director as soon as possible.
4. If conditions permit and the area is officially cleared for travel and occupation, staff is to report to their offices or to an assigned shelter to assist other DHS staff providing care to those displaced following the emergency.
5. Community staff in the affected area will assist with locating parents of children in the training school in order to keep the youth there informed of their whereabouts and general status.
6. If the training school is within the affected area, all community staff will assist the training school with emergency releases in order to control the population of the facility and to assist with diverting as many youth as possible for commitment during the crisis.
7. Regional directors are to track the time staff are working at the shelters to report to the community services director.
8. Regional directors are to work with local officials and the youth court judge to develop a general evacuation plan to relocate youth that are held in detention.
9. Community staff will ensure services within their areas continue such as the Adolescent Offender Program. Counselors will verify the safety of faculty prior to any students entering site after a disaster or emergency event shutting the facility down and report their findings to the community services director.
10. Disaster Recovery E-Mail Address: [dys.disaster@mdhs.ms.gov](mailto:dys.disaster@mdhs.ms.gov) or call 601-359-4943.

Appendix 2, Operations w/Youth Court in affected Areas, to Annex M, Youth Services, to MDHS OPLAN 0901, Disaster Operations

Youth Courts shall be informed of the suspension of youth admissions to the training school via the formal written request of the Agency (MDHS) Executive Director.

1. Regional directors are to work with local officials and the youth court judge to develop a general evacuation plan to relocate youth that are held in detention.
2. Disaster Recovery E-Mail Address: [dys.disaster@mdhs.ms.gov](mailto:dys.disaster@mdhs.ms.gov) or call 601 -359-4943.

Appendix 3.AOP,s in Affected Areas, to Annex M. YOUTH SERVICES. To MDHS OPLAN 0901, Disaster Operations

1. Community staff will ensure services within their areas continue such as the Adolescent Offender Program.
2. Counselors will verify the safety of faculty prior to any students entering site after a disaster or emergency event closing the facility and report their findings to the community services director.
3. Disaster Recovery E-Mail Address: [dys.disaster@mdhs.ms.gov](mailto:dys.disaster@mdhs.ms.gov) or call 601-359-4943.

Emergency and Disaster Plan - An evacuation plan, which encompasses all elements of safety, security, medical support, food service and all life support systems shall be established and reviewed annually by the Facility Administrator or Designee, which at a minimum includes the following:

1. Evacuation plans that notate all exits from all buildings on campus, which shall be posted in conspicuous areas throughout each building.
2. All possible evacuation routes from the campus.
3. Alternative locations where youth can be safely housed in case of evacuation until facilities are restored to an environment where youth are protected from harm.
4. Youth shall be temporarily housed depending on the location and severity of an impending or actual emergency/disaster at either the campus formerly known as Columbia Training School or the campus of an area college or university; whichever is closest and least affected.
5. Youth population will be adjusted with the cooperation of the community staff as prescribed in Community Services Policy 32.
6. Disaster Recovery E-Mail Address: [dys.disaster@mdhs.ms.gov](mailto:dys.disaster@mdhs.ms.gov) or call 601-359-4943.

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Hon. Mitchell M. Lundy, Jr.  
P.O. Box 471  
Grenada, MS 3 8901  
(662)226-1343

Hon. Percy L. Lynchard, Jr.  
P.O. Box 340 Hemando, MS  
38632 (662) 429-5580

Hon. Vicki Cobb  
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MS 38606 (662)563-8715

Referee James P. Vance  
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38902 (662)226-9111  
Counselor: (662)226-7838

**Hancock County**  
Region VI - Kizzie W. Daniels  
(228) 696-6501

Hon. Jaye Bradley  
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MS 39568 (228) 769-3036

Referee Elise Deano  
126 Court Street Bay St.  
Louis, MS 39520  
(228) 467-7945

Hon. Neil Harris  
P. O. Box 998 Pascagoula,  
MS 39568 (228) 769-3035

**Harrison County**  
Region VI - Kizzie W. Daniels  
(228) 696-6501

Hon. Margaret Alfonso  
P.O. Box 1017 Gulfport, MS  
39506 (228) 865-7000

**Hinds County**  
Region VII - Carl Jones  
(601) 985-3000

Hon. William "Bill" Skinner,  
Chancellor  
940 East McDowell  
Jackson, MS 39225-2868  
(601)985-3011  
Counselors: (601)985-3000

**Holmes County**  
Region HI - Melonie Taylor  
(601)859-1276

Referee Robert G. Clark TJI  
Holmes County P. O. Box 179  
Lexington, MS 39095  
(662)834-6133  
Counselor: (662) 834-1511

**Humphreys County**  
Region III - Melonie Taylor  
(601)859-1276

Referee Kay Kenda Horne-  
Murry  
200 Second Street,  
Indianola, MS 38751  
(662)332-5713

Hon. Jane Weathersby P. O.  
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38751 (662) 887-7070  
Counselors: (662)247-2800

**Issaquena County**  
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(601) 985-3000

Referee Allen Woodard  
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Counselor: (662) 873-2755

**Itawamba County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Jacqueline Estes Mask,  
Chancellor  
1st District Chancery Judge  
P. O. Box 7395  
Tupelo, MS 38802  
(662) 680-6055

Referee Lori Nail Basham  
117 S. Gaithey St. Fulton, MS  
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Counselor: (662) 862-4955

**Jackson County**  
Region VI - Kizzie W.  
Daniels  
(228) 696-6501

Hon. Sharon Sigelas 4903  
Telephone Road Pascagoula,  
MS 39567 (228) 762-7370  
Counselors: (228) 769-6503

**Jasper County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. Lillious A.G.  
Shoemaker  
P. O. Box 85  
Bay Springs, MS 39422  
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Counselor: (601) 469-1401

**Jefferson County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. George Ward  
(Chancery Judge)  
17th District Chancery Court  
P.O. Box 1144  
Natchez, MS 39121  
(601)442-7454

Hon. R.M. Truly (Referee)  
P. O. Box 344 Fayette, MS 39069  
(601) 807-1444  
Counselor: (601) 786-6018

**Jefferson Davis County**  
Region VII – Carl Jones  
(601) 985-3000

Hon. Dave Shoemaker 13th District  
Chancery Court  
P. O. Box 1678 Collins, MS 39428  
(601)765-8284

Hon. Joe Dale Walker  
13th District Chancery Court  
P. O. Box 909  
Monticello, MS 39654  
(601)587-2997

Referee Bruce Smith Jefferson Davis  
County P. O. Box 395 Magee, MS  
39111 (601)849-2781  
Counselor: (601) 792-2065

**Jones County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Frank McKenzie, Chancellor  
19th District Chancery Court  
P.O. Box 1961  
Laurel, Mississippi 39441  
(601)428-7625

Hon. Gaylon Harper, Youth  
Court Judge 517-Highway 11  
North Ellisville, Mississippi  
39437 (601)649-7500

**Kemper County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Max Kilpatrick, Chancellor  
6th District Chancery Court  
P. O. Box 520  
Philadelphia, MS 39350  
(601) 656-7300

Hon. Joseph Kilgore  
435 Center Ave.  
Philadelphia, MS 39350  
(601)656-1871  
Counselor: (601)656-2812

**Lafayette County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Glenn Alderson  
P. O. Drawer 70 Oxford, MS  
38655 (662) 236-0232

Referee David Bell  
P.O. Box 1504 Oxford, MS  
38655 (662)234-5058  
Counselor: (662) 234-1662

**Lamar County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. William E. Andrews, III  
(Youth Court Judge)  
P. O. Box 307 Purvis, MS  
39475 (601) 794-3468  
Counselors: (601) 794-3560

**Lauderdale County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Frank Coleman, Youth  
Court Judge  
P. O. Box 5822 Meridian, MS  
39302 (601)482-9756

Hon. Veldore F. Young,  
Youth Court Judge  
P. O. Box 1970 Meridian, MS  
39302 (601)482-9343  
Counselors: (601) 483-3961

**Lawrence County**  
Region VII – Carl Jones  
(601) 985-3000

Hon. Dave Shoemake 13th  
District Chancery Court  
P. O. Box 1678 Collins, MS  
39428 (601) 765-8284

Hon. Joe Dale Walker 13th  
District Chancery Court  
P. O. Box 909 Monticello, MS  
39654 (601)587-2997

Referee Terrell Stubbs  
P. O. Box 157 Mendenhall, MS  
39114 (601)847-4811  
Counselor: (601) 587-0761

**Leake County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. Dexter Nettles  
P. O. Box 148  
Cartage, MS (601)289-8404  
Counselor: (601)267-4662

**Lee County**  
Region I - Lynn Pullen  
(662)252-6709

Chancellor Jacqueline E. Mask  
P. O. Box 7395 Tupelo, MS  
38802 (662) 680-6055

County Judge Charlie Brett  
P. O. Box 736 Tupelo, MS  
38802 (662)681-6058

**Leflore County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. Kevin Adams Leflore  
County P. O. Box 452  
Greenwood, MS 38735  
(662)455-7945  
Counselors: (662) 455-7908

**Lincoln County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. Edward E. Patten, Jr.  
(Chancery Judge)  
15th District Chancery Court  
P. O. Drawer 707  
Hazlehurst, MS 39083  
(601)894-6196

Referee Bradley R. Buerner  
P. O. Box 205  
Brookhaven, MS 39602  
(601)833-1128  
Counselor (601) 835-3445

**Lowndes County**  
Region IV - Lisa Addy  
(601)485-7880

Referee Timothy Gowan  
P.O. Box 401  
Macon, MS 39341  
(662) 726-2000

Hon. Beverly Franklin (Youth  
Court Judge)  
P. O. Box 1471 Columbus, MS  
39703 (662) 649-7500  
Counselors: (662)329-5755

**Madison County**  
Region VI - Melonie Taylor  
(601)859-1276

Hon. Steve Ratcliff  
P. O. Box 1626 Canton,  
MS 39046  
(601) 855-5626

Hon. Edwin Y. Harmon  
P. O. Box 1626 Canton, MS  
39046 (601)859-5211  
Counselor: (601)855-5683

**Marion County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. Dawn Beam,  
(Chancery Judge)  
10th District Chancery Court  
P. O. Box 1248  
Columbia, MS 39429  
(601)736-2220

Referee James Rhoden  
Marion County  
P. O. Box 487  
Columbia, MS 39429  
(601)731-1188  
Counselor: (601)731-3787

**Marshall County**  
Region I - Lynn Pullen  
(662)252- 6709

Hon. Glenn Alderson  
P. O. Drawer 70 Oxford, MS  
38655  
(662) 236-0232

Referee Sarah Liddy  
P.O. Box40 Olive Branch, MS  
38654 (662) 890-9394  
Counselors: (662)252-5661

**Monroe County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Jacqueline Estes Mask  
P. O. Box 7395 Tupelo, MS  
38802 (662)680-6055

Referee John M, Creekmore  
P.O. Box 716 Amory, MS  
38821 (662) 256-8208

Referee Samuel C Griffin  
P.O. Box 716 Amory, MS 38821  
(662) 256-8208 Counselors:  
(662)256-3041

**Montgomery County**  
Region II - Larry McCalop  
(662)843-8556

Hon. Mitchell M. Lundy, Jr.  
P.O. Box 471 Grenada, MS.  
38901 (662)226-1343

Hon. Percy L. Lynchard, Jr.  
P.O. Box 340 Hernando, MS.  
38632 (662) 429-5580

Hon. Vicki Cobb  
P.O. Box1104 Batesville, MS.  
38606 (662) 563-8715

Referee Tarik Omari Johnson  
35 First Street P.O. Box 1044  
Grenada, MS. 38901  
(662)226-0782  
Counselor: (662) 226-7838

**Neshoba County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Max Kilpatrick,  
Chancellor  
6th District Chancery Court  
P. O. Box 520  
Philadelphia, MS 39350  
(601)656-7300

Hon. Amy Taylor, Referee  
P. O. Box 364 Philadelphia, MS  
39350 (601)656-7301  
Counselors: (601) 656-2812

**Newton County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. George Monroe  
P.O. Box 28 Decatur.MS  
39327  
(601) 683-2382  
Counselor: (601)469-1401

**Noxubee County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Beverly Franklin  
P.O. Box 1829  
Columbus, MS 39703  
(662) 329-5940

Hon. Timothy Gowan,  
Referee P.O. Box 401  
Macon, Mississippi 39341  
(662) 726-2000 Counselor:  
(662) 329-5755

**Oktibbeha County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. Paula E. Drungola  
Oktibbeha County P.O. Box  
186 Starkville, MS 39759  
(662)324-1666  
Counselors: (662) 323-8564

**Panola County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Percy L. Lynchard, Jr.  
P.O. Box340 Hernando.MS  
38632 (662)429-5580

Referee James Andrews Yelton  
P.O. Box 1615 Batesville, MS 38606  
(662)563-4508  
Counselors: (662)487-1616

**Pearl River County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. Richelle Lumpkin,  
(Chancery Judge)  
10th District Chancery Court  
P. O. Box 2005 Main Street,  
Poplarville, MS 39470  
(601) 749-7720  
Counselor: (601)403-2283

**Perry County**  
Region VI - Kizzie W.  
Daniels  
(228)865-7000

Hon. M. M. Forsyth 212  
Front Street Richton, MS  
39456 (601) 788-5642  
Counselor: (601)528-9666

**Pike County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. John Price (Youth Court Judge) 101 North Cherry Street Magnolia, MS 39652 (601) 783-2262 Counselors: (601) 783-6538

**Pontotoc County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Jacqueline Estes Mask  
1st District Chancery Judge  
P. O. Box 7395  
Tupelo, MS 38802  
(662) 680-6055

Referee Phillip L. Tutor  
P.O. Box 487 Pontotoc, MS  
38863 (662)489-1701  
Counselor: (662) 489-3936

**Prentiss County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Jacqueline Estes Mask  
P. O. Box 7395 Tupelo, MS  
38802 (662) 680-6055

Referee Bradley Tennison  
P. O. Box 59  
Booneville, MS 38829  
(662)728-7453  
Counselor: (662) 728-7173

**Quitman County**  
Region II - Larry McCalop  
(662)843-8556

Hon. Jon M. Bamwell 2nd  
District Chancery Court  
P.O. Box 1579 Greenwood,  
MS. 38935 (662) 453-1432

Hon. H. William G. Willard Jr.  
7th District Chancery Court  
P.O. Box 22 Clarksdale, MS.  
38614 (662)624-3003  
Counselor: (662)326-4012

**Rankin County**  
Region VII - Carl Jones  
(601) 985-3000

Hon. Tom Broome  
3350 Highway 468 Pearl, MS  
39208 (601) 985-3000  
Counselors: (601) 985-3000

**Scott County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. Norman Brown Scott  
County P. O. Box 370 Forest,  
MS 39074 (601)469-2721  
Counselor: (601) 469-1401

**Sharkey County**  
Region VII - Carl Jones  
(601) 985-3000

Referee Allen Woodard P.  
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MS 39159 (662)873-6777  
Counselor: (662)873-2755

**Simpson County**  
Region VII - Carl Jones  
(601) 985-3000

Hon. Dave Shoemake 13th  
District Chancery Court P. O.  
Box 1678 Collins, MS 39428  
(601)765-8284

Hon. Joe Dale Walker 13th  
District Chancery Court P. O.  
Box 909 Monticello, MS  
39654 (601)587-2997

Referee William Smith El  
P.O. Box606 Mendenhall, MS  
39114 (601)847-5937  
Counselor: (601)847-4761

**Smith County**  
Region VII - Carl Jones  
(601) 985-3000

Hon. Dave Shoemake  
13th District Chancery Court  
P. O. Box 1678  
Collins, MS 39428  
(601)765-8284

Hon. Joe Dale Walker 13th  
District Chancery Court  
P. O. Box 909 Monticello, MS  
39654 (601) 587-2997

Referee Bruce Smith  
Jefferson Davis County

P. O. Box 395 Magee.MS  
39111 (601) 849-2781

Referee William Smith  
Simpson and Smith Counties  
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39114 (601) 847-5937  
Counselor (601)782-9811

**Stone County**  
Region VI - Kizzie W. Daniels  
(228) 696-6501

Hon. Rebecca Taylor Stone  
County Youth Court  
P. O. Box 490 Wiggins, MS  
39577 (601) 928-7272  
Counselor: (601) 528-9666

**Sunflower County**  
Region III - Melonie Taylor  
(601)859-1276

Referee. Kay Kendall  
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Indianola,MS 38751  
(662) 887-3312

Hon. Jane Weathersby  
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38751 (662) 887-7070  
Counselors: (662)247-2800

**Tallahatchie County**  
Region II - Larry McCalop  
(662)843-8556

Hon. Jon M. Bamwell 2nd  
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Box 1579 Grenada, MS. 38935  
(662) 453-1432

Hon. William Sanders P.O.  
Drawer416 Charleston, MS.  
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Counselor: (662) 326-4012

**Tate County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Percy L. Lynchard, Jr. R  
P.O. Box 340  
Hernando.MS 38632  
(662)429-5580

Referee A. E. Harlow, Jr. 1360  
Sunset Dr. , Suite 3

Grenada , Ms 38901  
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Counselors: (662) 487-1616

**Tippah County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Glenn Alderson  
P.O. Drawer 70  
Oxford, MS 38655  
(662)236-0232

Referee Joe Thomas Gay  
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**Tishomingo County**  
Region I - Lynn Pullen  
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Hon. Jacqueline Estes Mask  
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Referee Joey Cobb  
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38852 (662)424-0040  
Counselor: (662) 423-7035

**Tunica County**  
Region II - Larry McCalop  
(662)843-8556

Hon. Jon M. Bamwell 2nd  
District Chancery Court P.O.  
Box 1579 Greenwood, MS.  
38935 (662) 453-1432

Referee Bard Selden  
Tunica County Courthouse  
Chancery Clerks Office  
P. O. Box 68  
Tunica, MS. 38676-0068  
(662)363-3622  
Counselor: (662)363-1100

**Union County**  
Region I - Lynn Pullen  
(662)252-6709

Hon. Jacqueline Estes Mask  
P. O. Box 7395 Tupelo, MS  
38802 (662) 680-6055

Referee Frederick R. Rodgers  
P.O. Box 803 New Albany,  
MS 38652 (662) 534-2245  
Counselor: (662)534-1941



**Walthall County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. Debbra Halford  
(Chancery Judge)  
4th District Chancery Court  
P.O. Box 188  
Meadville, MS 39653  
(601)354-3833

Hon. Conrad Mord (Referee)  
816 Morse Street Tylertown,  
MS 39667 (601)876-2611  
Counselor: (601) 876-3983

**Warren County**  
Region VII – Carl Jones  
(601) 985-3000

Hon. John Price, Jr. P.O. Box  
351 Vicksburg, MS 39181  
(601) 630-8004  
Counselors: (601) 630-8004

**Washington County**  
Region II - Larry McCalop  
(662)843-8556

Hon. Vernita King Johnson  
Washington County Court  
P.O. Box 816 Greenville, MS  
38701 (662)334-2657  
Counselors: (662) 378-2142

**Wayne County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Frank McKenzie,  
Chancellor  
19th District Chancery Court  
P.O. Box 1961  
Laurel, MS 3 9441  
(601)428-7625

Hon. John R. Guun, Referee  
P.O. Box 1154 Waynesboro,  
MS 39367 (601)735-3440  
Counselor: (601) 735-2190

**Webster County**  
Region ni - Melonie Taylor  
(601)859-1276

Hon. Buchanan Meek Jr. P. O.  
Box 555 Eupora, MS 39744  
(662)258-3521 Counselors:  
(662)323-8564

**Wilkinson County**  
Region V - Eileen Anderson  
(601)833-3311

Hon. Vincent Davis (Chancery  
Judge) 17th District Chancery  
Court P.O. Box 1144

Natchez, MS 39121  
(601)442-7454

Hon. George Ward  
(Chancery Judge)  
17th District Chancery Court  
P.O. Box 1144  
Natchez, MS 39121  
(601)442-7454

Hon. Gene Home (Referee)  
P.O. Box 100or 222 East  
Main Street Centreville, MS 3  
9631 (601)645-5561  
Counselor: (601) 888-7734

**Winston County**  
Region IV - Lisa Addy  
(601)485-7880

Hon. Joseph Kilgore,  
Chancellor  
6th District Chancery Court  
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Philadelphia, MS 39350  
(601) 656-1881

Hon. Hugh Hathorn, Referee  
P. O. Box 39  
Louisville, Mississippi 39339  
(662)773-8181  
Counselor: (662)773-6712

**Yalobusha County**  
Region II - Larry McCalop  
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Hon. Mitchell M. Lundy, Jr.  
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Hon. Percy L. Lynchard, Jr.  
P.O. Box 340 Hemando,  
MS. 38632 (662)429-5580

Hon. Vicki Cobb P.O.  
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MS. 38606 (662) 563-  
8715

Referee Kevin Horan  
Attorney-at-Law P.O.  
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38901 (662)226-2185  
Counselor: (662) 226-7838

**Yazoo County**  
Region III - Melonie Taylor  
(601)859-1276

Hon. Derek Parker  
Yazoo County  
P. O. Box 296  
Yazoo City, MS 39194  
(662)746-5214  
Counselor: (662)746-6234

Appendix 6, Food Service Operations, to Annex M, Youth Services, to MDHS OPLAN 0901, Disaster Operations

1. Food services for staff and youth shall be provided via contracted vendor for the duration of the relocation at satellite location.
2. Disaster Recovery E-Mail Address: [dys.disaster@mdhs.ras.gov](mailto:dys.disaster@mdhs.ras.gov) or call 601-359-4943.

Disaster Email for the EOC: [disaster@mdhs.ms.gov](mailto:disaster@mdhs.ms.gov)

Executive Offices	<a href="mailto:exec.disaster@mdhs.ms.gov">exec.disaster@mdhs.ms.gov</a>
Aging and Adult Services	<a href="mailto:daas.disaster@mdhs.ms.gov">daas.disaster@mdhs.ms.gov</a>
Budgets & Accounting	<a href="mailto:dba.disaster@mdhs.ms.gov">dba.disaster@mdhs.ms.gov</a>
Child Support	<a href="mailto:dcse.disaster@mdhs.ms.gov">dcse.disaster@mdhs.ms.gov</a>
Community Services	<a href="mailto:dcs.disaster@mdhs.ms.gov">dcs.disaster@mdhs.ms.gov</a>
Family & Children Services	<a href="mailto:dfcs.disaster@mdhs.ms.gov">dfcs.disaster@mdhs.ms.gov</a>
Economic Assistance	<a href="mailto:dea.disaster@mdhs.ms.gov">dea.disaster@mdhs.ms.gov</a>
Human Resources	<a href="mailto:dhr.disaster@mdhs.ms.gov">dhr.disaster@mdhs.ms.gov</a>
Management Information System	<a href="mailto:mis.disaster@mdhs.ms.gov">mis.disaster@mdhs.ms.gov</a>
Office of Children and Youth	<a href="mailto:ocy.disaster@mdhs.ms.gov">ocy.disaster@mdhs.ms.gov</a>
Program Integrity	<a href="mailto:dpi.disaster@mdhs.ms.gov">dpi.disaster@mdhs.ms.gov</a>
Program Integrity	<a href="mailto:dpi.disaster@mdhs.ms.gov">dpi.disaster@mdhs.ms.gov</a>
Social Services Block Grant	<a href="mailto:ssbg.disaster@mdhs.ms.gov">ssbg.disaster@mdhs.ms.gov</a>
Youth Services	<a href="mailto:dys.disaster@mdhs.ms.gov">dys.disaster@mdhs.ms.gov</a>
Communications	<a href="mailto:disaster@mdhs.ms.gov">disaster@mdhs.ms.gov</a>
Consumer Services	<a href="mailto:disaster@mdhs.ms.gov">disaster@mdhs.ms.gov</a>

## MDHS TOLL FREE LISTING

DIVISIONS	TOLL FREE NUMBERS	LOCAL CALL
GENERAL INFORMATION		
Public Information -800-345-MDHS	1-800-345-6347	601-359-4500
Field Staff- All Division	1-800-948-3020	601-359-4503
TDD- Telephone Deaf Device	1-800-676-4154	601-359-2656
AGING & ADULT SERVICES		
Call Routing for Area Agencies on Aging	1-800-948-3090	601-359-4929
MsCAPP	1-888-240-7539	
CHILD SUPPORT		
Information Desk/Call Center	1-866-388-2836	601-359-4861
Client Automated Voice Response	1-800-434-5437	601-354-6039
METSS Help Desk	1-800-937-9803	601-359-4601
ePavment (EPPICard Customer Service)	1-866-461-4095	
CHILDREN & YOUTH		
Child Care Express	1-800-877-7882	601-359-9672
COMMUNITY SERVICES		
LIHEAP/WAP Programs	1-800-421-0762	601-359-4770
ECONOMIC ASSISTANCE		
Treasury Offset (FTROP)\	1-800-948-4050	601-359-4344
EBT Help Desk	1-866-449-9488	601-359-4419
EBT Help Line- Retailers	1-866-598-1772	
EBT Help Line- Customers	1-866-512-5087	601-359-4429
Field Staff/ County Support (MSCAP UNIT)	1-800-948-4060	601-359-4819
MAVERICS & JAWS Jobs Help Desk	1-800-832-0695	601-359-4847
Abstinence/Healthy Marriage	1-800-590-0818	601-359-4688
Client Inquiry	1-800-948-3050	601-359-4796
EPPICard (Clients who receive funds on the EPPICard under TANF, etc.)	1-866-461-4095	
FAMILY & CHILDREN SERVICES		
Adoption Resource Exchange	1-800-821-9157	601-359-4407
Adoption F&CS Region V, VI & VII	1-866-229-9417	601-426-1241
Field Staff	1-800-553-7545	601-576-2501
Child Abuse Hotline	1-800-222-8000	601-359-4991
Foster Care	1-800-345-6347	
HUMAN RESOURCES		
Personnel	1-800-433-1210	601-359-4444
PROGRAM INTEGRITY		
Fraud Hotline	1-800-299-6905	601-359-4907
YOUTH SERVICES		
Oakley Training School	1-866-312-7215	601-359-4972

## **EMERGENCY NUMBERS**

### **DEPARTMENT OF HUMAN SERVICES**

601-359-4932

Child Support and Family & Children Services

601-359-4940

Executive Office and Economic Assistance

601-359-4943

Youth Services and Aging & Adult Services

601-359-4950

Human Resources, Program Integrity and Budgets & Accounting

601-359-4952

MIS, SSBG, Office for Children & Youth and Community Services

### **AMERICAN RED CROSS**

Central Mississippi Chapter

601-353-5442

<http://www.mississippi-redcross.org/>

### **MEMA**

601-933-6362

24 Hr Emergency Line 1-800-222-6362

Fax 601-933-6800

[www.msenia.org/](http://www.msenia.org/)

### **MEDICAID**

601-359-6050

Toll free 1-800-421-2408

<http://www.medicaid.ms.gov/>

AAS- Aging and Adult Services	HR- Human Resources
AGO- Attorney General's Office	ITS- Information Technology Services
AOP- Adolescent Offender Program	JAWS- JOBS Automated Work System
APS- Adult Protective Services	JOBS- Job Opportunities and Basic Skills
B&A- Budget and Accounting	LIHEAP- Low-Income Home Energy Assistance Program
CAA- Community Action Agency	MACWIS- Mississippi Automated Child Welfare Information System
CCDF- Child Care Development Fund	MAVERICS- Mississippi Applications verification Eligibility Reporting Information and Control System
CMS- Cope Management System	MDHSEOC- Mississippi Department of Human Services
COC- Chain of Command	MEMA- Mississippi Emergency Management Agency
CP- Custodial Parent	METSS- Mississippi Enforcement and Tracking Support System
CKDU- Central Receipting and Distribution Unit	MIS- Management Information Systems
CS- Community Services	OCY- Office for Children and Youth
CSE- Child Support Enforcement	OIC-Officer In Charge
CSEO- Child Support Enforcement Officer	OPLAN- Operation Plan
CSR- Client Service Representative	OTS- Oakley Training School
DED- Deputy Executive Direction	PI- Program Integrity
DFA- Department of Finance and Administration	PPE- Personal Protective Equipment
EA- Economic Assistance	SERT- State Early Response Team
EACD- Economic Assistance County Director	SNAP- Supplemental Nutrition Assistance Program
EARD- Economic Assistance Regional Director	SPO- Special Projects Officer
EBT- Electronic Benefits Transfer	SSBG- Social Services Block Grant
ED- Executive Director	TANF- Temporary Assistance for Needy Families
EDO- Executive Director's Office	TCC- Transitional Child Care
ESF6- Emergency Support Function 6	TT- Transitional Transportation
EW-Eligibility Worker	TWP- TANF Work Program
FCS- Family and Children's Services	VOAD- Voluntary Organization Active in Disaster
FNS- Food and Nutrition Service	YS- Youth Services
HHS- Health and Human Services	

**UPDATED APRIL 24, 2012**  
**MISSISSIPPI DEPARTMENT OF HUMAN SERVICES**  
**COUNTY DIRECTORY FOR ECONOMIC ASSISTANCE**  
**CATHY SYKES, DIRECTOR**  
**DIVISION OF ECONOMIC ASSISTANCE**  
**P.O. BOX 352, JACKSON, MS 39205**  
**TELEPHONE: 601-359-4093**

<b>COUNTY CODE</b>	<b>COUNTY DIRECTOR</b>	<b>ADDRESS &amp; PHONE #</b>	<b>ASSIGNED REGION</b>
01	<b>ADAMS</b> <b>Patricia Barlow</b>	150 East Franklin Natchez, MS 39120 (601) 442-1481 FAX: (601) 446-5111  <b>Supervisors: Suzanne Goodman, Pamela Steele</b>	III
02	<b>ALCORN</b> <b>Janis Haynie</b>	P.O. Box 2170 2690 S. Harper Road Corinth, MS 38834 (662) 286-2205 FAX: (662) 286-7721  <b>Supervisors: Gayle Forsythe</b>	I
03	<b>AMITE</b> <b>Carolyn Wooley</b>	P.O. Box 305 185 Irene Street Liberty, MS 39645 (601) 657-8066 FAX: (601) 657-8068	III
04	<b>ATTALA</b> <b>Sheldon Harmon</b>	P.O. Box 729 717 Fairground Road Kosciusko, MS 39090-0729 (662) 289-4881 FAX: (662) 289-1575	I
05	<b>BENTON</b> <b>Sondra G. Wilburn</b>	P.O. Box 37 183 Court Street Ashland, MS 38603	I

		(662) 224-6245 FAX: (662) 224-6308	
06	<b>EAST BOLIVAR</b> <b>Mark Couey</b>	P.O. Box 1628 212 North Pearman Avenue Cleveland, MS 38732-1628 (662) 843-8311 FAX: (662) 846-0990	II
	<b>Supervisors: Loretta Phillips, Casondra Washington, Anita Reginelli</b>		
83	<b>BOLIVAR -Branch</b>	P.O. Box 368 706 Bradford Street Rosedale, MS 38769 (662) 759-3552 FAX: (662) 759-3465	II
	<b>Supervisor: Vivia Michael</b>		
07	<b>CALHOUN</b> <b>Patricia Patterson</b>	P.O. Box 57 237 South Murphree Street Pittsboro, MS 38951 (662) 412-3169 FAX: (662) 412-3176	I
08	<b>CARROLL</b> <b>Cathy Whitfield</b>	205 Lee Street Vaiden, MS 39176 (662) 464-5961 FAX: (662) 464-5342	II
09	<b>CHICKASAW</b> <b>Samuel Buchanan</b>	234 W. Main, Room 101 Okolona, MS 38860 (662) 447-5511 FAX: (662) 447-5536	I
	<b>Branch:</b> <b>Glenda Huffman</b>	745 W. Church Street Houston, MS 38851 (662) 456-3724 FAX: (662) 456-2871	
10	<b>CHOCTAW</b> <b>William Ganann</b>	P.O. Box 280 223 West Main Steet (662) 285-6269 FAX: (662) 285-3962	I
11	<b>CLAIBORNE</b>	P.O. Box 1013	III



	<b>Meredith Hynum</b>	417 Industrial Drive Port Gibson, MS 39150 (601) 437-5115 FAX: (601) 437-4162	
12	<b>CLARKE</b> <b>Teresa Nester</b>	29 Harris Avenue Quitman, MS 39355 (601) 776-3756 FAX: (601) 776-6111	IV
13	<b>CLAY</b> <b>Janet Turman</b>	P. O. Drawer 777 360 Washington Street West Point, MS 39773 (662) 494-3843 FAX: (601) 494-1747	I
	<b>Supervisor: Emma Stallings</b>		
14	<b>COAHOMA</b> <b>Vanessa Long</b>	P. O. Box 310 917 Ohio Avenue Clarksdale, MS 38614 (662) 624-3050 FAX: (662) 624-3038	II
	<b>Supervisors: Cecilia Joubert, Christine Daniels, Mentie Harris</b>		
15	<b>COPIAH</b> <b>Mary Jefferson</b>	640 Georgetown Street Suite 2 Hazlehurst, MS 39083 (601) 894-2321 FAX: (601) 894-3429	III
	<b>Supervisors: VACANT</b>		
16	<b>COVINGTON</b> <b>William Tracey Lott</b>	P. O. Box 1179 107 Arrington Avenue Collins, MS 39428 (601) 765-6585 (601) 765-5004 FAX: (601) 765-8248	IV
17	<b>DESOTO</b> <b>Kennette Hill</b>	3210 Hwy 51 South Hernando, MS 38632 (662) 429-4461 FAX: (662) 449-1407	II

**Supervisors: Jean Weathers, Livia Harris, Mary Vick**

18	<b>FORREST</b> <b>Wanda Simpson</b>	1604 W. Pine Street Hattiesburg, MS 39401 (601) 554-4350 FAX: (601) 554-4367	IV
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**Supervisors: Martha Elledge, Anissa Smith**

19	<b>FRANKLIN</b> <b>Nancy Butler</b>	P.O. Box 428 90 Mill Road Bude, MS 39630 (601) 384-5837 FAX: (601) 384-3734	III
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20	<b>GEORGE</b> <b>Angela Hobby</b>	38 London Street, Suite B Lucedale, MS 39452 (601) 947-7551 FAX: (601) 947-7406	IV
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21	<b>GREENE</b> <b>Jean Henington</b>	1008 Jackson Avenue Leakesville, MS 39452 (601) 394 -2362 FAX: (601) 394- 4069	IV
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22	<b>GRENADA</b> <b>Lisa Weathers</b>	1240 Fairground Road, Suite B Grenada, MS 38901 (662) 226-1971 FAX: (662) 227-2866	II
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23	<b>HANCOCK</b> <b>Veronica Breaux</b>	P O Box 2069 3066 Longfellow Drive Bay St. Louis, MS 39520 (228) 467-4565 FAX: (228) 467-7530	IV
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**Supervisor: Sandra Price**

24	<b>HARRISON</b> <b>Carolyn Delorio</b> <b>Associate: Pam Baggett</b>	10260 Larkin Smith Drive P.O. Box 3400 Gulfport, MS 39505-3400 (228) 897-5600 FAX: (228) 897-5785	IV
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**Supervisors: Patricia Hall, Patricia Rayford, Mary Frambes, Melissa Tarver, Elizabeth Pierce, Margie Reid**

25	<b>HINDS</b> <b>Michael Miller</b>  <b>Associate:</b> <b>Debra Evans-Williams</b>	P.O. Box 4777 Medgar Evers Blvd Jackson, MS 39283-1677 (601) 362-9892; FAX: (601) 364-7469 (601) 364-7671; FAX: (601) 364-7645	III
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**Supervisors: Reshma Khatkhate, Daisy Bates, Carolyn Mabry, Delois Linear, Carolyn Gee, Frances Johnson, Myron Bennett, Sylvia Hunter, Betty Lewis, Evelyn Williams**

<u><b>Boltone Change Center</b></u> <b>Lionel Cooper, Supervisor</b>	P.O. Box 450 300 East Madison Bolton, MS 39041 (601) 866-4454 FAX: (601) 866-2290
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<b>Midtown Branch:</b> <b>Janice Yates-Wells, Supervisor</b>	215 McTyere Street Jackson, MS 39202 (601) 355-5536 FAX: (601) 355-6328
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26	<b>HOLMES</b> <b>Ms. Mickie Rodgers</b>	P O Box 620 Hwy 12 East 22419 Depot Street Lexington, MS 39095 (662) 834-1221 FAX: (662) 834-3869	II
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**Supervisors: Cassandra Burks, Napoleon Young**

27	<b>HUMPHREYS</b> <b>Jacqueline Hughes</b>	P O Box 714 16463 US Hwy 49, Suite C Belzoni, MS 39038 (662) 247-2323 FAX: (662) 247-3908	II
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**Supervisor: Vacant**

28	<b>ISSAQUENA</b> <b>Marquette Brown</b>	P O Box 99 129 Court Street Mayersville, MS 39113 (662) 873-6296 FAX: (662) 873-9399	II
29	<b>ITAWAMBA</b> <b>Nina House</b>	P O Box 637 305 West Cedar Street Fulton, MS 38843-0637 (662) 862-9781 FAX: (662) 862-4888	I
30	<b>JACKSON</b> <b>Peggy Grear</b>  <b>Location:</b>	Mailing Address: Box 789 Pascagoula, MS 39568-0789 5343 Jefferson Street Moss Point, MS 39563 (228) 769-3275 FAX: (228) 769-3366	IV
<b>Supervisors: Jennifer Johnson, Toni Connelly, Yolanda Hunt, Hallie Miller</b>			
31	<b>JASPER</b> <b>Jim Sims</b>	P O Box 350 37 West 8th Avenue Bay Springs, MS 39422 (601) 764-2151 FAX: (601) 764-4869	IV
32	<b>JEFFERSON</b> <b>Lillian Frye</b>	P O Box 97 235 Medgar Evers Boulevard Fayette, MS 39069 (601) 786-3571 FAX: (601) 786-6005	III
33	<b>JEFFERSON DAVIS</b> <b>Kenneth Hall</b>	P O Drawer 1167 1185-B Frontage Road Prentiss, MS 39474-1167 (601) 792-4206 FAX:(601) 792-2472	III
34	<b>JONES</b> <b>Margaret Moss</b>	Mailing Address: P O Box 1943 Laurel, MS 39441-1943	IV

Physical Address:  
5110 Hwy 11 North  
Ellisville, MS 39437  
(601) 426-1200  
FAX: (601) 426-1207

**Supervisors: Willa Jo Richardson, Denise Chancellor**

35	<b>KEMPER</b> <b>Janet Key</b>	P O Box 326 14608 Hwy 39 North DeKalb, MS 39328 (601) 743-5826 FAX: (601) 743-9166	I
36	<b>LAFAYETTE</b> <b>Ms. Billie McNece</b>	P O Box 1027 819 Jackson Avenue Oxford, MS 38655 (662) 234-1861 FAX: (662) 236-0228	I
37	<b>LAMAR</b> <b>Vickie Gray</b>	207 Main Street Purvis, MS 39475 (601) 794-1050 FAX: (601) 794-1066	IV
<b>Supervisor: Vacant</b>			
38	<b>LAUDERDALE</b> <b>Ms. Dana Kidd</b>	5224 Valley Street Meridian, MS 39301-1891 (601) 483-3337 FAX: (601) 484-5117	IV
<b>Supervisors: Pamela Graham, Christine Naylor, Mary Walker</b>			
39	<b>LAWRENCE</b> <b>Ms. Alvis Everett</b>	P O Box 577 1200 Nola Road Monticello, MS 39654 (601) 587-7632 FAX: (601) 587-3008	III
40	<b>LEAKE</b> <b>Laronda Summers</b>	P O Box 476 201 W. M. Chipley Street Carthage, MS 39051 (601) 267-3242 FAX: (601) 267-8884	I

- 41      **LEE**      P O Box 1563      I  
Addie Colburn      220 South Industrial Road  
Tupelo, MS 38802  
(662) 841-9050  
FAX: (601) 680-5790
- Supervisors: Leslie Tucker, Sandy Tyes**
- 42      **LEFLORE**      216 Hwy 7 South      II  
Dynetha Thornton      Greenwood, MS 38930  
(662) 453-3124  
FAX:(601) 455-7972  
FAX: (601) 455-7979 (director's ofc)
- Supervisors: JoAnne Wiley, Tracy West**
- 43      **LINCOLN**      P O Box 538      III  
Eleanor Monroe      300 East Chickasaw Street  
Brookhaven, MS 39602  
(601) 833-3311  
FAX: (601) 835-0244
- Supervisor: Betty Steen**
- 44      **LOWNDES**      1604 College Street      I  
Jim Sutherland      Columbus, MS 39701  
(662) 328-5278  
FAX:(662) 245-4621
- Supervisors: Shirley Williams, Leland Gilmore**
- 45      **MADISON**      867 Martin Luther King      II  
Glen Lacey      Canton, MS 39046  
(601) 859-1276  
FAX: (601) 859-5882
- Supervisors: Melissa McCarty, Gordon Frederick**
- 46      **MARION**      511 South Main Street      III  
Wendy Barnes      Columbia, MS 39429  
(601) 736-6383  
FAX:(601) 736-6384
- Supervisor: Marilyn Rushing**
- 47      **MARSHALL**      P O Box 218      I

**Elizabeth Kriss**

230 East College Street  
Holly Springs, MS 38635  
(662) 252-4511  
FAX: (662) 252-1111

**Supervisor: Anita Gentry**

48

**MONROE**  
**Laura Carothers**

P O Box 788  
104 2 N. Mattubba Street  
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FAX: (662) 369-7039

I

**Supervisor: Shirley Holliday**

481

**Monroe Branch**  
**Geneva Sorrells, Supervisor**

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49

**MONTGOMERY**  
**Wanda Fancher**

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II

50

**NESHOBA**  
**Kimberly Price**

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FAX: (601) 656-6515

I

51

**NEWTON**  
Sandra W. Smith

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FAX: (601) 635-4014

IV

52

**NOXUBEE**  
**Sharon Kay Papas**

P O Box 347  
601 West Pearl Street  
Macon, MS 39341  
(662) 726-5884  
FAX: (662) 726-2936

I

**Supervisor: Mindy Aust**

- 53      **OKTIBBEHA**      P O Box 865      I  
         **Lizabeth Collier**      213 Yeates Street  
              Starkville, MS 39760-0865  
              (662) 323-1566  
              FAX: (662) 324-0003
- Supervisors: Beth Fulce, Shebra Cunningham**
- 54      **PANOLA**      335 East Lee Street      II  
         **Arlene Wilson**      Sardis, MS 38666  
              (662) 487-2095  
              FAX: (662) 487-2002
- Supervisors: Patsy Kilpatrick**
- 55      **PEARL RIVER**      167 Savannah Millard Road      IV  
         **Marvin Houston**      Trailer B-2  
              Poplarville, MS 39470  
              (601) 403-2424  
              FAX: (601) 403-2469
- Supervisor: Edna Magee**
- 56      **PERRY**      P O Box 407      IV  
         **Ms. Frances Williamson**      201 1st Street West  
              New Augusta, MS 39462  
              (601) 964-8374  
              FAX:(601) 964-8376
- 57      **PIKE**      1002 Warren Krout Road III  
         **Phyllis Freeman**      McComb, MS 39648  
              (601) 684-7100  
              FAX: (601) 249-4632
- Supervisors: Allison Platt, Evelyn Isaac**
- 58      **PONTOTOC**      P O Box 419      I  
         **Pamella McDonald**      341 Center Ridge Road  
              Pontotoc, MS 38863  
              (662) 489-3923  
              FAX: (662) 489-3918
- 59      **PRENTISS**      P O Box 427      I  
         **Janet Roy**      100 Hotel/Church Street  
              Booneville, MS 38829  
              (662) 728-3118



FAX: (662) 728-3119

60	<b>QUITMAN</b> <b>Luvenia Mamon</b>	1054 Martin Luther King Drive Marks, MS 38646 (662) 326-8021 FAX:(662) 326-3767	II
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61	<b>RANKIN</b> <b>Sarah Bridge</b>	603 Marquette Road Brandon, MS 39042 (601) 825-7210 FAX: (601) 825-7216	III
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**Supervisors: Katherine Mosley, Marci Rushing, Tommie Downey**

62	<b>SCOTT</b> <b>Angela Gardner</b>	521 Airport Road Forest, MS 39074 (601) 469-4762 FAX: (601) 469-3118	IV
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63	<b>SHARKEY</b> <b>Fannie Sampson</b>	P O Box 488 613 Martin Luther King Jr. Street Rolling Fork, MS 39159 (662) 873-2655 FAX: (662) 873-6136	II
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**Supervisor: Lynn Newman**

64	<b>SIMPSON</b> <b>Darrell Welch</b>	Multi-Purpose Building 109 West Pine, Suite 1 Mendenhall, MS 39114 (601) 847-3815 FAX:(601) 847-3864	III
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**Supervisor: Angela Traxler**

65	<b>SMITH</b> <b>Ms. Stacey McCallum</b>	Multi-Purpose Building Hwy 37 South P O Box 100 Raleigh, MS 39153 (601) 782-4505 FAX: (601) 782-4918	IV
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66	<b>STONE</b> <b>Carolyn D. Massey</b>	648 Fairgrounds Street Wiggins, MS 39577 (601) 928-4996	IV
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FAX: (601) 928-6459

67	<b>SUNFLOWER</b> <b>Anita Hayes</b>	P O Box 948 225 Martin Luther King Drive Indianola, MS 38751 (662) 887-2051 FAX: (662) 887-7056	II
<b>Supervisors: Corene, Ray, Martha Sibley, Ethel Taylor</b>			
67	<b>SUNFLOWER</b> <b>North Branch</b>	P O Box 337 630 Elisha & Everett Langdon Street Ruleville, MS 38771 (662) 756-4301 FAX:(662) 756-4222	
68	<b>TALLAHATCHIE</b> <b>Tori Brewer</b>	P O Box 49 200 South Market Street Charleston, MS 38921 (662) 647-5571 FAX: (662) 647-2204	II
69	<b>TATE</b> <b>Lisa McPhail</b>	P O Box 280 1428 Brownsferry Road Senatobia, MS 38668 (662) 562-4478 FAX:(662) 562-7222	I
70	<b>TIPPAH</b> <b>Elizabeth Davis</b>	159 Bails Road Ripley, MS 38663 (662) 837-9307 FAX:(662) 837-1192	I
<b>Supervisor: Penny Owen</b>			
71	<b>TISHOMINGO</b> <b>Ms. Tommy Daugherty</b>	County Courthouse 1008 Battleground Drive, Room 104 Iuka, MS 38852 (662) 423-7020 FAX:(662) 423-7057	I
72	<b>TUNICA</b> <b>Jacklyn Mitchner</b>	1490 Edwards Avenue P O Box 1026 Tunica, MS 38676 (662) 363-1771	II

FAX: (662) 363-9792

- |                                                                                                           |                                              |                                                                                                       |     |
|-----------------------------------------------------------------------------------------------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------|-----|
| 73                                                                                                        | <b>UNION</b><br><b>John Simpson</b>          | 923 Fairground Spur Road<br>New Albany, MS 38652<br>(662) 534-1984<br>FAX:(662) 534-1988              | I   |
| <b>Supervisor: Delena Bland</b>                                                                           |                                              |                                                                                                       |     |
| 74                                                                                                        | <b>WALTHALL</b><br><b>Ms. Tracie Evans</b>   | P O Box 430<br>910 Union Road<br>Tylertown, MS 39667<br>(601) 876-2191<br>FAX: 876-3262               | III |
| 75                                                                                                        | <b>WARREN</b><br><b>Ms. Terri Cosey</b>      | 1316 Openwood Street<br>Vicksburg, MS 39183<br>(601) 636-1512<br>FAX: (601) 638-0108                  | III |
| <b>Supervisors: Vanessa Johnson, Romas Turner</b>                                                         |                                              |                                                                                                       |     |
| 76                                                                                                        | <b>WASHINGTON</b><br><b>Mr. Billy Benson</b> | P O Box 1019<br>925 Main Street<br>Greenville, MS 38702-1019<br>(662) 335-6051<br>FAX: (662) 334-3554 | II  |
| <b>Supervisors: Gloria Williams, Yvonne Roberts, Yolanda Summerville, Brenda Whitaker, Patricia Green</b> |                                              |                                                                                                       |     |
| 77                                                                                                        | <b>WAYNE</b><br><b>Cathy Norsworthy</b>      | P O Box 1279<br>1104-A Cedar Street<br>Waynesboro, MS 39367<br>(601) 735-4752<br>FAX: 735-6260        | IV  |
| <b>Supervisors: Selena Burke</b>                                                                          |                                              |                                                                                                       |     |
| 78                                                                                                        | <b>WEBSTER</b><br><b>Freda Jones</b>         | P O Drawer E<br>53 Government Avenue<br>Eupora, MS 39744<br>(662) 258-4771<br>FAX:(662) 258-9700      | I   |
| 79                                                                                                        | <b>WILKINSON</b>                             | P O Box 726                                                                                           | III |

**Ms. Frances Bailey**

1391 Hwy 61 South  
Woodville, MS 39669  
(601) 888-4311  
FAX:(601) 888-4371

**Supervisors: Marilyn Fort**

80

**WINSTON  
Regina Higginbotham**

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458 Vance Street  
Louisville, MS 39339  
(662) 773-8034  
FAX: (662) 773-8839

I

**Supervisor: Angela Goodin**

81

**YALOBUSHA  
Ms. Jessie Gurner**

P O Box 1191  
217 Frostland Drive  
Water Valley, MS 38965  
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FAX: (662) 473-5027

II

**Supervisor: Shiri Jones**

82

**YAZOO  
Margaret Culpepper**

P O Box 570  
1315 Grady Avenue  
Yazoo City, MS 39194  
(662) 746-5821  
FAX: 746-2141

II

**Supervisors: Stephanie Morris, Diane Ballard**

**REGIONAL DIRECTORS**  
**BARBARA HAMMER, BUREAU DIRECTOR**  
**OFFICE OF FIELD OPERATIONS**  
**P. O. BOX 352, JACKSON, MS 39205**  
**601-359-4823 – FAX 601-359-4347**

<p><b>KATHY WHITE, REGIONAL DIRECTOR</b>  <b>REGION I</b>  <b>P O BOX 1563</b>  <b>220 SOUTH INDUSTRIAL ROAD</b>  <b>TUPELO, MS 38802</b>  <b>VACANT – SECRETARY PRINCIPAL</b>  <b>PHONE: 662-841-9050, FAX 662-680-5790</b></p> <p>ALCORN, ATTALA, BENTON,  CALHOUN, CHICKASAW, CHOCTAW, CLAY  ITAWAMBA, KEMPER, LAFAYETTE, LEAKE,  LEE, LOWNDES, MARSHALL, MONROE,  NESHOBIA, NOXUBEE, OKTIBBEHA,  PONTOTOC, PRENTISS, TIPPAH, TISHOMINGO,  UNION, WEBSTER, WINSTON</p>	<p><b>DERRICK CRAWFORD, REGIONAL DIRECTOR</b>  <b>REGION II</b>  <b>3092 HWY 61 SOUTH</b>  <b>P O BOX 2481</b>  <b>TUNICA, MS 38676</b>  <b>MARTHA JOHNSON – SECRETARY PRINCIPAL</b>  <b>PHONE: 662-363-3838, FAX 363-5922</b></p> <p>BOLIVAR, CARROLL, COAHOMA, DESOTO,  GRENADA HUMPHREYS, HOLMES, ISSAQUENA,  LEFLORE, MADISON, MONTGOMERY, PANOLA,  QUITMAN, SHARKEY, SUNFLOWER, TATE,  TALLAHATCHIE, TUNICA, WASHINGTON,  YALOBUSHA, YAZOO</p>
<p><b>GWEN WILLIAMS, REGIONAL DIRECTOR</b>  <b>REGION III</b>  <b>P O BOX 538</b>  <b>300 EAST CHICKASAW STREET</b>  <b>BROOKHAVEN, MS 39602</b>  <b>BARBARA DUVALL – SECRETARY</b>  <b>PRINCIPAL</b>  <b>PHONE: 601-823-1997, FAX: 833-3530</b></p> <p>ADAMS, AMITE, CLAIBORNE, COPIAH,  FRANKLIN, HINDS, JEFFERSON,  JEFFERSON DAVIS, MARION, LAWRENCE,  LINCOLN, PIKE, RANKIN, SIMPSON,  WALTHALL, WARREN, WILKINSON</p>	<p><b>LARRY STREBECK, REGIONAL DIRECTOR</b>  <b>REGION IV</b>  <b>P O BOX 1943 (mailing address)</b>  <b>LAUREL, MS 39441</b>  <b>5110 HWY 11 NORTH (physical address)</b>  <b>ELLISVILLE, MS 39437</b>  <b>Marinda Brabham – SECRETARY PRINCIPAL</b>  <b>PHONE: 601- 426-1219, FAX: 426-1207</b></p> <p>CLARKE, COVINGTON, FORREST, GEORGE ,  GREENE, HANCOCK, HARRISON, JACKSON,  JASPER, JONES, LAMAR, LAUDERDALE,  NEWTON, PERRY, PEARL RIVER, SCOTT,  SMITH, STONE, WAYNE</p>