ANALYSIS OF PERSONAL OR PROFESSIONAL SERVICES CONTRACTS

CONTRACT# 8200028953

JANITORIAL SERVICES FOR MDHS LOWNDES COUNTY OFFICE

As identified in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

PLEASE SELECT APPROPRIATE ACTION:

____ Awarding ___ Renewing ___ Amending

Vendor Name: Edna’s Cleaning Services
Vendor Contact: Ms. Edna Mae Ussery, President
Vendor Address: 935 Billy Kidd Road, Steens, MS 39766
Vendor Phone Number: (662)356-9254

ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT:

MDHS issued a quote request on September 7, 2016, to three (3) vendors. MDHS received one (1) quote from Edna’s Cleaning Service. The quote submitted conformed to requirements set forth in the quote request. The original contract was for one year and contained three (3) optional one (1) year renewals. MDHS has chosen to exercise a renewal option associated with this contract. The overall period of performance for the contract to include this second renewal option is December 1, 2016, through November 30, 2019. The total contract amount to include this second renewal option is $45,000.00.

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Signed contracts are on file and available for public inspection in the office of the Chief Procurement Officer. Please contact the Mississippi Department of Human Services at (601) 359-4500 for more information.