PLEASE SELECT APPROPRIATE ACTION:



## ANALYSIS OF PERSONAL OR PROFESSIONAL SERVICES CONTRACTS CONTRACT# 8200028953

## JANITORIAL SERVICES FOR MDHS LOWNDES COUNTY OFFICE

As identified in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

	Awarding <u>X</u>	Renew	ing	Amending	
_					
	Vendor Name: Vendor Contact: Vendor Address:		Edna's Cleaning Services		
			Ms. Edna Mae Ussery, President		
			935 Billy Kidd Road, Steens, MS 39766		
	Vendor Phone Num	ber:	(662)356-9254		

## ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT:

MDHS issued a quote request on September 7, 2016, to three (3) vendors. MDHS received one (1) quote from Edna's Cleaning Service. The quote submitted conformed to requirements set forth in the quote request. The original contract was for one year and contained three (3) optional one (1) year renewals. MDHS has chosen to exercise a renewal option associated with this contract. The overall period of performance for the contract to include this second renewal option is December 1, 2016, through November 30, 2019. The total contract amount to include this second renewal option is \$45,000.00.

Bryan (Wardlaw	8/10/2018	
Chief Procurement Officer/Staff Attorney	Date	

Signed contracts are on file and available for public inspection in the office of the Chief Procurement Officer. Please contact the Mississippi Department of Human Services at (601) 359-4500 for more information.