



ANALYSIS OF PERSONAL OR PROFESSIONAL SERVICES CONTRACTS

IFB # 3160002257, Employee Assistance Program

Contract # _____

As identified in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

PLEASE SELECT APPROPRIATE ACTION:

X Awarding Renewing Amending

Vendor Name:	Deer Oaks EAP Services, LLC
Vendor Contact:	Mr. Greg Brannan
Vendor Address:	126 E. Main Plaza, Ste. 8, San Antonio, Texas 78205
Vendor Phone Number:	(301) 829-0364

ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT:

MDHS released Invitation for Bids (IFB) #3160002257, Employee Assistance Program on May 25, 2018. As a result, three (3) vendors submitted bids. Deer Oak EAP Services was deemed responsive and responsible and submitted the lowest bid with \$4,130.00 per month (including counseling fee); therefore, MDHS awarded Deer Oak EAP Services the contract. The initial contract term is for one (1) year beginning October 15, 2018 and ending October 14, 2019, with MDHS having the option to renew for two (2) successive two-year terms under the same prices, terms, and conditions as in the original contract, subject to Board approval.

DocuSigned by:
Bryan C. Wardlaw
Chief Procurement Officer

9/17/2018
Date

The contract is on file and available for public inspection in the office of the Chief Procurement Officer. For more information, please call (601) 359-4500.