

## ANNUAL IN-SERVICE TRAINING OUTLINE

### 1. SAVRY Booster Training – 4 Hours

### 2. Graduated Responses – 2 hours

- Policy Review (including any changes)
- Developing Incentives (success stories, ideas)
- Implementation (successes, difficulties)

### 3. Dispositional Planning –2 Hours

- Review Case Plan Policy (including any changes to the policy or plan)
- Read a Case Vignette and Complete a Case Plan
- Open Discussion

### 4. Probation Contract, Informal and Parole Agreement – 1 Hour

- Review Policies (including any changes)
- Review Contract and Agreements

### 5. Oakley Packets – 1 Hour

- Compiling a Packet
- Risk Level Determination Sheet
- Crime Risk Matrix
- Latest Requirements

### 6. Interstate Compact – 2 Hours

- Rules Update Training (On-Demand)
- General Review; to Include Home Evaluations, Travel Permits, Transferring a Case, and Runaways.

### 7. Administrative Review – 4 Hours

- Recent Policy Changes From the Past Year
- Travel Vouchers
- Monthly Referral and Caseload Reports
- Parole Tracking Form
- Crossover Case Reporting Form
- New Tracking Reports (if any)
- New Developments in Juvenile Justice
- Regional Updates/Housekeeping