



ANALYSIS OF PERSONAL OR PROFESSIONAL SERVICES CONTRACTS

CONTRACT# 8200042279

Employee Assistance Program

As identified in Executive Order 1362, each agency awarding, renewing, or amending any professional or personal services contract reported online pursuant to the Mississippi Accountability and Transparency Act of 2008 must also submit by online report an analysis describing the reasons for awarding, renewing, or amending the contract.

PLEASE SELECT APPROPRIATE ACTION:

Awarding Renewing Amending

Vendor Name:	Deer Oaks EAP Services, LLC
Vendor Contact:	Mr. Greg Brannan
Vendor Address:	126 E. Main Plaza, Ste. 8, San Antonio, Texas 78205
Vendor Phone Number:	(301) 829-0364

ANALYSIS DESCRIBING AWARD, RENEWAL OR AMENDMENT OF CONTRACT:

MDHS released Invitation for Bids (IFB) #3160002257 for an Employee Assistance Program on May 25, 2018. As a result, three (3) vendors submitted bids. Deer Oaks EAP Services, LLC was deemed responsive and responsible and submitted the lowest bid of \$4,130.00 per month (including counseling fee); therefore, MDHS awarded Deer Oaks EAP Services, LLC the contract. MDHS is amending the contract to extend the contract end date from October 14, 2019, to December 31, 2019. The overall contract amount to include this extension is Fifty Thousand, Five Hundred Sixty-Eight Dollars and Fifty-Four Cents (\$50,568.54).

DocuSigned by:


 Chief Procurement Officer/Staff Attorney

9/12/2019

 Date

Signed contracts are on file and available for public inspection in the office of the Chief Procurement Officer. Please contact the Mississippi Department of Human Services at (601) 359-4500 for more information.