

<b>MISSISSIPPI DEPARTMENT OF HUMAN SERVICES DIVISION OF YOUTH SERVICES YOUTH INSTITUTIONS</b>	
<b>Subject:</b> Smoking/Use of Tobacco	<b>Policy Number:</b> 7
<b>Number of Page(s):</b> 1	<b>Section:</b> III
<b>Attachments</b>	<b>Related Standards &amp; References</b> MS Code § 29-5-161, 3-JDF-3A-19
<b>Effective Date:</b> 8/16/2011 <b>Updated:</b> 3/26/2013, 5/13/2019	<b>Approved:</b> DocuSigned by: <i>James Maccarone</i> 2C316EF5186B4A2...

## I. POLICY

- A. It is the policy of the Mississippi Department of Humans Services (MDHS), Division of Youth Services (DYS) that all employees refrain from smoking, vaping, using tobacco products, and/or using products that contain nicotine when in the presence of youth or when inside a State or county owned/leased building, including any programs or services provided to youth in the care, custody, and/or supervision of MDHS. Signs will be posted in conspicuous places forbidding such activities.
- B. It is the policy of the Mississippi State Department of Human Services (MDHS), Division of Youth Services (DYS), and Oakley Youth Development Center (OYDC), that all employees, youth, visitors, volunteers, and contractors refrain from smoking, vaping, using tobacco products, and/or using products that contain nicotine when present inside the property gates of OYDC. OYDC has a commitment to protect the health and safety of its youth, employees, contractors, visitors, and volunteers. Signs will be posted in conspicuous places forbidding such activities.
- C. It is the policy of the Mississippi Department of Human Service (MDHS) and Department of Youth Services (DYS) that all employees refrain from smoking and/or using tobacco products while in State vehicles.

## II. PROCEDURE

- A. Any staff found to be in breach of this policy, will be subject to applicable Disciplinary Actions. Any problems or complaints regarding the Employee Smoking/Use of Tobacco Policy should follow the employee's grievance procedures. Any problems or complaints from youth, visitors, or contractors should be referred to the Facility Administrator and/or Director of DYS.