

CORE I and II TRAINING OUTLINE

1. Introduction – 1 Hour

- Introductions
- Pre-Test
- DYS Mission Statement
- DYS Vision Statement
- Code of Ethics

2. History of Juvenile Justice – 1 Hours

- MS Juvenile Justice
- Overview of the Mississippi Courts
- Legal Terms of Youth Courts in MS
- Key Players and their Professional Roles

3. New Referrals and Legal Considerations – 2 Hours

- Due Process/Constitutional Rights
- Intake Order
- Detention Process

4. Case Management – 2 Hours

- Community Services Counselor Files Policy
- Documentation
- Case Notes/Form
- Juvenile Data Sheet
- Offense Sheet
- Informal Case Supervision Plan Form

- Individual Statement of Goals
- Social History (Short Form- Informal Cases Only)
- Social Summary (SAMPLE)

5. Probation Contract/Informal and Parole Agreements – 1.5 Hours

- Informal Probation Policy and Agreement
- Formal Probation Policy and Contract
- Handouts for Clients
- Parole Policy and Agreement
- Parole Interview Form
- Parental Interview Form

6. CORE II SAVRY Training – 16 Hours

7. Graduated Responses – 2 Hours

- Graduated Responses Policy
- Violation Complaint Questionnaire
- Graduated Sanctions Matrix
- Graduated Incentives Matrix
- Incentive Letter

8. Dispositional Planning – 2 Hours

- Case Plan Policy
- Case Supervision Plan
- SMART Goals
- Read Vignette and Prepare a Case Plan

9. Systems of Care – 1 Hour

- Mississippi System of Care
- A-Team
- MAP Team
- State Level Review
- Mental Health Commitment

10. Youth Services Reports and Requirements – 2 Hours

- NOVA Time
- DHS and Community Services Travel Policies
- Travel Vouchers/Optimizer
- Monthly Caseload Roster
- Monthly Referral Report Policy and Form
- Monthly Caseload Report Policy and Form
- Activity Record
- Statistical Data Sheet
- Parole Tracking

11. Interstate Compact - .5 Hours

- Basic Information on Interstate Commission for Juveniles (ICJ)
- ICJ Rules Training Part 1 and Part 2 (Online, Two Hour Sessions Each)

12. DYS Institution and Commitments – 1 Hours

- Commitment to DYS Campus Policy
- Admission Questionnaire
- Documents to Include in Packet
- Medical Form
- Visitation Form
- Admission Form
- Crime Risk Matrix
- Risk Level Determination Sheet
- Aggravating and Mitigating Factors
- MDHS Change of Custody

13. Strategies and Techniques for Counseling – 7 Hours

- Common Adolescent Psychiatric Disorders
- Evidence Based Practice
- Motivational Interviewing 101
- Cognitive Behavioral Therapy
- Counseling Theories
- Generation Plus (gen+) Approach

14. Comprehensive Exam and Closing – 1 Hour