

## **Custodial Parent Questionnaire to Support a Contempt Action Against a Parent Who Owes Support**

This form should be completed and mailed to 128 West Jefferson St., Yazoo City, MS 39194, faxed to 662-746-4969, or emailed to [mscsecallcenter@mdhs.ms.gov](mailto:mscsecallcenter@mdhs.ms.gov).

Custodial Parent Name: \_\_\_\_\_

METSS Case No. or SSN: \_\_\_\_\_

Court Cause No.: \_\_\_\_\_

Name of Parent Who Owes Support: \_\_\_\_\_

The Department of Human Services must have certain verified information before filing a legal action that may lead to a parent being held in contempt for failure to pay child support. Please fully complete this form and attach any evidence that could be helpful in confirming the answers to these questions. The parent who owes support will be given an opportunity to explain why (s)he believes that a contempt action is or is not warranted. The more questions you answer and the more details you provide, the greater the likelihood that the case will be eligible for contempt action. Failure to provide information to these questions may impair our ability to proceed with any contempt action. All questions must be answered to the best of your ability. If you have questions or need assistance completing this form, call us at 877-882-4916 to speak to a Case Specialist who can help.

- 1) Briefly explain why you want the Department of Human Services to file a contempt action against the parent in this case?

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2) Provide the following information for the parent who owes support:

a. Address \_\_\_\_\_  
\_\_\_\_\_

b. Please provide a description of and directions to his/her residence  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Current phone number(s) \_\_\_\_\_

d. Email address: \_\_\_\_\_

3) Provide the following information about where the parent who owes support is currently working:

a. Name of his/her current employer: \_\_\_\_\_  
\_\_\_\_\_

b. Address of employer: \_\_\_\_\_  
\_\_\_\_\_

c. What type of work does the parent do? \_\_\_\_\_  
\_\_\_\_\_

d. Is he/she self-employed? \_\_\_\_\_

e. Is he/she paid by check or for cash? \_\_\_\_\_

4) If the parent does not work, why not? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5) If the parent makes money other than through employment stated above, how is he/she making money and how do you know this?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6) Provide the names and addresses of the parent's previous employers.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7) Has the parent told you why they are not paying?

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8) Are you aware whether the parent has applied for or is drawing any disability benefits?

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9) Does the parent have valuables like cars, jewelry, or ATVs? If so, please describe. \_\_\_\_\_

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10) Does the parent see the child(ren) covered by the child support order? If so how often? \_\_\_\_\_

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11) Let us know if you have any concerns about your safety or the safety of your children due to receiving child support services or pursuing contempt. There are some safeguards we can put into place to help you and your children stay safe and still get child support.

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12) Is the parent on social media (Facebook, Instagram, etc.)? If so, please provide account information. \_\_\_\_\_

13) Provide and attach any other information that you believe is significant and that will assist us in getting child support collected from the parent who owes support. \_\_\_\_\_

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ACKNOWLEDGMENT OF TRUTHFULNESS

By signing this questionnaire, you are agreeing that the above information is true and correct to the best of your knowledge.

\_\_\_\_\_  
Custodial Parent's Signature

\_\_\_\_\_  
Date