

Amendment #1
Request for Proposals (RFP) No. 20200101 TANF
Temporary Assistance for Needy Families

Amendments to the RFP are as follows:

1. Reference to Section 2.4(C)(1)(c)(iv) in Section 4.3) 3 is Section 2.4(C)(1)(c)(iii).
2. Section 2.3, Service Area Description, of the RFP is revised to:

2.3 Service Area Description

MDHS is seeking a partnership or partnerships to provide TANF 2021 services throughout the entire State of Mississippi. Respondents must describe the service area within the State of Mississippi where TANF 2021 services will be provided. The service area description should include the following information:

1. *List of Mississippi counties where service will be provided;*
2. *Description and Number of participants served in each county; and*
3. *Lower-Tier Partnership Information* (as applicable).*

Respondents may propose to provide services statewide or for a geographical area of the state that includes a specific number of counties. Respondents must complete the attached Service Area Summary Chart as an additional appendix to the proposal response for this Section (See Attachment G). This additional appendix will NOT be counted towards the proposal limitation of not more than twenty-five (25) pages.

**Respondents may partner with other organizations to serve a geographical region encompassing specific counties. However, only one (1) respondent shall submit a proposal for the geographical area(s) served and that respondent shall serve as the Lead Agency. The Lead Agency's proposal shall include a single, total cost for services that reflects all geographical regions served through its lower-tier partnerships.*

The Lead Agency shall be responsible for retaining and managing all qualified staff, securing signed written agreements with other entities to provide coverage in the selected geographical area, assuring program compliance, spending oversight of funds by sub-recipients or contractors, monitoring the programs and services, and shall be responsible for ensuring that any sub-recipient (lower-tier partnership) fulfills its obligations. The Lead Agency will serve as the single point of contact for all program issues.

Attached and included as part of Section 4.3(5) to the Lead Agency's proposal, respondents shall include a Letter of Collaboration from each lower-tier partner organization that is signed by a duly authorized Partner representative. Each Letter of Collaboration shall include the following lower-tier partnership information:

- a) *Lower-Tier Partner's legal name and physical address;*

- b) *Lower-Tier Partner's primary point of contact along with contact information (phone number, email);*
- c) *Lower-Tier Partner's geographic service area by county or counties;*
- d) *Lower-Tier Partner's role in providing programmatic services in designated geographic area; and*
- e) *Lower-Tier Partner's proportionate cost.*

MDHS accepts no responsibility for any expenses incurred by the Respondent Lead Agency in the development of lower-tier partnerships. Such expenses shall be borne exclusively by the Respondent Lead Agency and any potential lower-tier partner. Lead Agencies shall not enter into lower-tier agreements with partner organizations unless and until provided written authorization from MDHS. Any and all Lead Agency lower-tier partners will be subject to and required to comply with the requirements specified in the most current version of the MDHS Subgrant/Agreement Manual. MDHS written approval of Lead Agency's lower-tier partners will become effective upon full execution of the respective Subgrant Agreement between MDHS and the Lead Agency.

NOTE: Letters of Collaboration will NOT be counted towards the proposal limitation of not more than twenty-five (25) pages.

- 3. Section 2.4 (C)(2)(c)ii) Legal assistance with credit recovery, is deleted from this Section in the RFP.
- 4. Please see attached Questions and Answers.

Please acknowledge receipt of Amendment #1 by returning it, along with your proposal package, by August 11, 2020, at 2:00 PM, CT. This acknowledgement should be enclosed in your proposal package. **Failure to submit this acknowledgement may result in rejection of the proposal package.**

Name of Company

Authorized Official's Typed Name/Title

Signature of Authorized Official
(No stamped signature)

Date

Should an amendment to the RFP be issued, it will be posted on the MDHS website (www.mdhs.ms.gov) in a manner that all respondents will be able to view. Further, respondents must acknowledge receipt of any amendment to the solicitation by signing and returning the amendment with the proposal package, by identifying the amendment number and date in the space provided for this purpose on this form, or by letter. The acknowledgment must be received by MDHS by the time and at the place specified for receipt of proposals. It is the respondent's sole responsibility to monitor the website for amendments to the RFP.

QUESTIONS AND ANSWERS

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
1				<p>The organization started in 2019, are they eligible to apply for the grant? They do not have 2 years of tax returns.</p> <p>ANSWER: Yes. A newly formed organization must submit an IRS status letter, a certificate of good standing from the Mississippi Secretary of State’s Office and most recent year-end financial statements. Tax returns and/or management reports are acceptable, as long as overall budget does not exceed \$750,000.00.</p>
2			4.3(2); Exhibit C	<p>The organization does not currently have a DUNS number, but they plan to obtain one. Will this disqualify them from applying?</p> <p>ANSWER: Vendor will need to enter “applied for” for DUNS Number and if vendor is awarded, vendor shall obtain and submit DUNS number prior to execution of an agreement.</p>
3	Page 8	Paragraph 3	Section 2.1	<p>The organization is only interested in participating in the “Parenthood Initiative”. Can they just participate in this one part of the RFP?</p> <p>ANSWER: Yes. Please refer to the third (3rd) paragraph in Section 2.1 of the TANF RFP.</p>
4				<p>Is it possible to have the 25% matching requirements waived? If so, how can we go about doing that?</p> <p>ANSWER: RFP does not reference a 25% match.</p>
5			Attachment C, Paragraph J.	<p>Regarding Attachment C: Required Respondent Certifications, on paragraph J. Subcontractor Statement, can we provide the subcontractor statements within the required Letters of Collaboration (per Section 2.3, Service Area Description)? I wanted to know if one signed document can meet both requirements, or if you require two separate signed letters from the same partner organization.</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				<p>ANSWER: Yes, but Respondent shall state “See Letters of Collaboration” On Attachment C, Paragraph J.</p>
6				<p>Are electronic signatures allowable?</p> <p>ANSWER: Yes, as long as the signatures can be authenticated through time and date stamp.</p>
7	Page 8	Paragraph 3	Section 2.1	<p>I noticed on this RFP that WTEP, APA, and PI are all listed. Does this mean that when we are working on our proposal, we are to include services for all 3 of these?</p> <p>ANSWER: Please refer to the third (3rd) paragraph in Section 2.1 of the TANF RFP.</p>
8				<p>Employees are all working remotely due to COVID-19, we wanted to ask if you are making any exceptions in permitting electronic application submissions instead of 8 mailed submissions.</p> <p>ANSWER: Submissions must be mailed or hand-delivered according to the requirements of the RFP. Please refer Section 1.1.</p>
9	Page 21		Section 4.3 3) Proposal	<p>Regarding Section 4.3, 3) Proposal, can you please clarify the meaning of the final sentence in the paragraph: “Respondent designed employer verification form shall be included as an additional attachment to this Section as required in Sec. 2.4 (C)(1)(C)(iv)”?</p> <p>ANSWER: Please see above Amendment 1 in reference to Section 4.3, 3) of the RFP.</p>
10	Page 21		Section 4.3	<p>In section 4.3, are bullets 4-8 to be included as separate, individual attachments or to be included within the narrative?</p> <p>ANSWER: Separate attachments.</p>
11				<p>1. What is the exclusion/inclusion criteria for admissions?</p> <p>a. TANF/SNAP recipients only? If not, is there a percentage to serve that are TANF/SNAP recipients? If so, are there any other state assistance programs that would count towards or percentage?</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				<p>b. Are service allowed for single parent households? 2. In what ways can we partner with MDHS for referrals from MDHS offices?</p> <p>ANSWER: 1a. Eligibility, inclusion and exclusion criteria are listed as applicable within each program of Section 2.4 in the RFP. 1b. There are no service exclusions of “single parent households”.</p> <p>2. Partners are encouraged to list their agency within the MDHS My Resources database. You may request your agency be added to My Resources by emailing: dwd.workforcedevelopment@mdhs.ms.gov.</p> <p>MDHS county office staff will be made aware of program services and service providers for referral if applicable to individual need and MDHS may also assist in marketing partner programs through MDHS social media platforms.</p>
12	Page 19		Section 4.1.9	<p>My company has not had to have an audit completed in the last three years because of limited funding. What can be provided to meet the requirement of 4.1.9?</p> <p>ANSWER: Please see ANSWER to Question 1.</p>
13				<p>We plan to submit a budget utilizing 10% of the budget for administrative funds. Does any type of prior approved plan have to be in place to use the administrative money? If plan is required, how do we go about getting such a plan approved?</p> <p>ANSWER: A prior approved plan for administrative costs is not required; however, administrative costs should be properly presented in the Budget Narrative and in accordance with the MDHS Subgrant Manual and OMB Guidelines for Cost Principles (see 45 CFR 263.0Please see page 1005 of the MDHS Subgrant Manual for definition of “Administrative Cost”.</p>
14	Page 9		Section 2.3	<p>We will be getting Letters of Support and our agency will be the only agency receiving funds for the completed work. Is there anything required pursuant to requirements of Sec. 2.3?</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				ANSWER: Please see above Amendment 1 in reference to Sec. 2.3 of the RFP.
15	Page 19		Section 4.1.8	Where should Sec. 4.1.8 appear in the proposal? Should it be an appendix? ANSWER: Please refer to Section 4.3.6) of the RFP.
16				In order to be responsive to the RFP, should we provide a binder or commitment letter from the insurance company? If required in the RFP, where should the letter be included? ANSWER: Yes, as stated in Section 3.3 of the RFP. Letter should be included with Section 4.3.8).
17	Page 26		Attachment A	Should Attachment A be included in the response to the RFP as an appendix? ANSWER: No.
18	Page 55		Exhibit F	Exhibit F requirements, “please print/type clearly in blue ink,” do we just need to sign in blue ink if it is typed or all questions answered in blue ink? ANSWER: If typing to complete the form, the completed, typed form must be signed in blue ink. If handwriting to complete the form, use blue ink to complete and sign.
19	Page 7 Page 14	Paragraph 5	Section 1.10 Section 2.4 (C)(2)(b)	Are the LWDBs (Local Workforce Development Boards) prohibited from using TANF funds to provide work-based learning; job shadowing; apprenticeship and internships, and employer driven recognized credentials for unemployed or underemployed individuals with household income up to 200%? ANSWER: Services may not be provided or paid by TANF funding for an individual if the same services are already being provided and paid by another funding stream (which includes funding awarded in an already existing TANF subgrant agreement).
20	Page 7	Paragraph 5	Section 1.10	Are the LWDBs prohibited from using TANF funds for Workforce Skills Training?

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
	Page 14		Section 2.4 (C)(2)(b)	ANSWER: Please see ANSWER to Question 19.
21	Page 7 Page 14	Paragraph 5	Section 1.10 Section 2.4 (C)(2)(b)	Please define Workforce Skills Training. ANSWER: Organized activities that develop or enhance the specific skills necessary to obtain employment in a targeted field or industry and that conclude with certification.
22	Page 7 Page 14	Paragraph 5	Section 1.10 Section 2.4 (C)(2)(b)	Are the LWDBs prohibited from using TANF funds for work-based learning services that mitigate the gap between a participant’s skill and or literacy/proficiency level and the skills needed to be successful in training, seeking employment, or on the job? ANSWER: Please see ANSWER to Question 19.
23	Page 7 Page 14	Paragraph 5	Section 1.10 Section 2.4 (C)(2)(b)	Would the LWDBs be required to use State and Federal workforce funds to train TANF eligible participants? ANSWER: Please refer to Section 2.4 (C) for eligibility requirements for Workforce Training and Education Program. See also ANSWER to Question 19.
24	Page 15		Section 2.4 (C)(2)(c)	Does this mean that support services specifically, books, transportation and childcare, are limited to a one-time payment to participants? ANSWER: No, however, support services should be considered on a case by case basis according to participant need and reviewed monthly for the determination of continuing need. Collaboration efforts with other agencies and organizations to assist in barrier mitigation should be detailed in the respondent proposal as requested in Section 2.4 (C) (2) (c.). Please see also ANSWER to Question 19.
25	Page 15		Section 2.4 (C)(2)(c)	Can LWDBs use TANF funds for tuition assistance when participants cannot meet or have exhausted their eligibility for WIOA funded training? ANSWER: Yes, however please see also ANSWER to Question 19 and Section 2.4 (2)(c)(viii) regarding tuition assistance. Documentation should be kept

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				supporting that all other funding sources have been exhausted.
26	Page 13		Section 2.4 C	<p>Does the household income of up to 200% of the federal poverty guidelines need to become a requirement of our proposed program to be considered for the MDHS grant funding?</p> <p>a. If yes, is this an acceptable exception to still be considered for MDHS grant funding?</p> <p>ANSWER: Individuals in households where income is up to 200% of the current federal poverty guidelines is the target population of the program mentioned in Section 2.4 (C).</p>
27	Page 13		Section 2.4 (C)(1)(c)	<p>What eligibility are we to determine?</p> <p>ANSWER: Household income up to 200% of the annually published federal poverty guidelines. Please refer to Section 2.4 (C).</p>
28	Page 15		Section 2.5	<p>While it will be a very low percentage, for any participant of our program that does not provide FERPA consent to share his/her non-directory information (i.e SSN) with MDHS, said information cannot be included in the client data reports, due to FERPA law restrictions.</p> <p>a. Is this an acceptable exception to still be considered for MDHS grant funding?</p> <p>ANSWER: All exception disclosures will be reviewed and decided by MDHS.</p>
29				<p>Due to COVID-19, we are working remotely and utilizing DocuSign as a touchless contact routine to obtain document signatures. Will a DocuSign signature be permissible to submit the RFP, or will we need original signatures in ink?</p> <p>ANSWER: Electronic signatures are acceptable, as long as the signatures can be authenticated through time and date stamp.</p>
30	Page 7		Section 1.10	<p>With regard to the language in Section 1.10, our entity receives funding with restricted uses from foundations and</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
	Page 10		Section 2.4	<p>other entities. Does this language imply that prospective grantees are prohibited from seeking reimbursements from services outlined in Section 2.4 if they also receive funding from “...any other source, such as another agency or grant”, even if such funding is not earmarked for or spent on TANF services for which reimbursement will be claimed?</p> <p>Please clarify.</p> <p>ANSWER: Please see ANSWER to Question 19.</p>
31	Page 15		Section 2.4 (C)(2)(c)	<p>With regard to language in Section 2.4 (C)(2)(c) Support Services, please define the term “non-recurrent support services”.</p> <p>ANSWER: Please see Section 2.4 (C)(2)(c)(i.-vii.) for a list of “support services” as referenced here. Non-recurrent is defined as not recurring. Support services should be considered on a case by case basis according to participant need. Collaboration efforts with other agencies and organizations to assist in barrier mitigation should be detailed in the respondent proposal as requested in Section 2.4 (C) (2) (c.). Please see also ANSWER to Question 19.</p>
32	Page 15		Section 2.4 (C)(2)(c)	<p>When a participant receives childcare and transportation assistance as support services during their employment, training or education activity, they can be provided as recurring services until the participant has completed the activity or is no longer participating in such activities.</p> <ul style="list-style-type: none"> - With regard to the term “non-recurrent supportive services,” would each day that a participating parent’s child is enrolled in a childcare be counted as one individual service? - Would each instance of transportation support be considered an individual service? <p>ANSWER: Please see ANSWER to Question 24.</p>
33	Page 15		Section 2.4 (C)(2)(c)	<p>Does the language imply that each of these support services categories must be provided as a one-time payment in a “non-recurrent” manner?</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				ANSWER: Please see ANSWER to Question 24.
34	Page 15		Section 2.4 (C)(2)(c)	<p>Does the language mean that a participant cannot receive the same support service for multiple eligible activities that they participate in consecutively? Example: Receiving childcare for education <u>and</u> childcare for employment retention.</p> <p>ANSWER: Please see ANSWER to Question 24.</p>
35	Page 15		Section 2.4 (C)(2)(c)	<p>Is a participant allowed to receive childcare and transportation assistance as support services on a recurring basis while they are participating in a workforce training and employment activity as outlined in this RFP?</p> <p>ANSWER: Yes, however, please see also ANSWER to Question 24.</p>
36	Page 13 Page 13		Section 2.4 (C) Section 2.4 (C)(1)(c)	<p>With regard to income eligibility and verification requirements referenced in 2.4 (C) and 2.4 (C)(1)(c), will MDHS allow TANF sub-grantees to use income verification rules in the Child Care Payment Program Policy Manual (Rule 5.4) in place of those required by this RFP?</p> <p>ANSWER: Per Section 2.4 (C)(1)(c), “The respondent must describe in detail its ability to determine eligibility including the verification method of information that will be used in eligibility determination.”</p>
37	Page 7		Section 1.10	<p>Section 1.10: Are subgrantees not able to pay for a relevant percentage of a participant’s services through TANF and the other portions through a different funding stream? Please clarify.</p> <p>ANSWER: Please see ANSWER to Question 19.</p>
38	Page 13		Section 2.4 (C)	<p>Section 2.4 (C): Does the household income include non-family members?</p> <p>ANSWER: Household - A taxpayer and any individuals who are claimed as dependents to include spouse and/or other dependents who may or may not be related to the taxpayer. Household income would</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				<p>include the income of anyone, related or not, that would be considered part of the same household for federal tax purposes. i.e. Listed on the same tax return</p> <p>How can respondent verify unemployment?</p> <p>ANSWER: Notice of Monetary Benefit Decision or other notice issued by Mississippi Department of Employment Security (MDES)</p>
39	Page 13		Section 2.4 (C)(1)(c)	<p>Can respondent certify participant’s employment status?</p> <p>ANSWER: Please see ANSWER to Question 36.</p>
40	Page 13		Section 2.4 (C)(1)(c)	<p>Will MDHS provide guidance on the essential elements to include on the verification form?</p> <p>ANSWER: Please see ANSWER to Question 36 and footnote on page 14 of the RFP. MDHS may provide Technical Assistance as applicable.</p>
41	Page 13		Section 2.4 (C)(1)(c)	<p>Will this form need to be pre-approved by MDHS before submission of this proposal?</p> <p>ANSWER: No.</p>
42	Page 13		Section 2.4 (C)(1)(c)	<p>Is the respondent allowed to verify employment eligibility by any of these three methods, or only one selected method for every participant?</p> <p>ANSWER: Respondent should require verification based upon interview responses of participant. For example, unemployed individuals would need to provide unemployment benefits and self-employed individuals would need to provide prior year tax returns. Some individuals may need to provide multiple verifications.</p>
43	Page 13		Section 2.4 (C)(1)(c)	<p>If participant is long-term unemployed, how will this information be verified?</p> <p>ANSWER: Current year Social Security Statement. Participant can obtain this document from https://www.ssa.gov/.</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
44	Page 15		Section 2.4 (C)(2)(c)	<p>Many of our participants take an initial class with supportive services, which leads to a future Advanced Training program, which also includes supportive services. Could MDHS clarify what “non-recurrent” means in this context? Will the participant only be eligible for services under TANF during the initial class?</p> <p>ANSWER: Support services should be considered on a case by case basis according to participant need. Collaboration efforts with other agencies and organizations to assist in barrier mitigation should be detailed in the RFP. Please see also ANSWER to Question 19.</p>
45	Page 15		Section 2.4 (C)(2)(c)	<p>A primary form of tuition assistance available to graduates of Women in Construction is the purchase of tools and PPE needed for enrollment into Advanced Training Programs. Participation in such programs, which directly lead to employment in a specific trade, would be impossible without these supplies. Will MDHS consider the purchase of such tools and PPE to be a support service?</p> <p>ANSWER: If tuition assistance includes the cost of tools and PPE, please reference Section 2.4 (C) (2) (c) (viii) regarding tuition assistance payments.</p>
46	Page 15		Section 2.4 (C)(2)(c)	<p>Will MDHS consider the cost of certifications earned as a result of the MCH-WinC training to be a supportive service?</p> <p>ANSWER: Please reference Section 2.4 (C) (2) (c) (ii) regarding inclusion of testing and licensing fees.</p>
47	Page 17		Section 2.6	<p>Our entity is currently utilizing what would be considered our contingency plan. Shall our entity detail how services are delivered during COVID-19 throughout the proposal and summarize that plan in Section 2.6? If not, shall our entity write the proposal as though COVID-19 is not a factor, and only detail the contingency plan in Section 2.6?</p> <p>ANSWER: Respondent should detail services as they are intended to be delivered through the grant period. If service delivery is expected to change during the</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				grant period, disclosure should be made in the proposal.
48	Page 23		Section 4.6	<p>Our entity functions by means of a variety of funding streams, and this is critical to our continuation and growth. Does this section prohibit our entity from utilizing another funding source that is not the MDHS subgrant?</p> <p>ANSWER: Services contracted under this grant may NOT be conditioned upon receiving award of another.</p>
49	Page 15		Section 2.4 (C)(2)(c)(ii)	<p>Please provide more clarity on what you mean by legal services (assistance) for credit recovery (Section 2.4.c.2.c.ii).</p> <p>ANSWER: Please see above Amendment 1 in reference to Section 2.4.(C)(2)(c)(ii) of the RFP.</p>
50	9		Section 2.3	<p>The RFP states Respondents must complete the attached Service Area Summary Chart; however, it appears to just list the programs and counties. Could you provide clarification?</p> <p>ANSWER: Please identify count(ies) to be served by your organization by service category. Identify by “X” or check mark in the associated box for the county to be served and the service category provided in that county.</p>
51	19		Section 4.1.9	<p>Can Financial Statements be placed in the Appendix?</p> <p>ANSWER: Please refer to Section 4.3.7.</p>
52	19		Section 4.1.9	<p>Since our budget does not exceed \$500k, is audited financials necessary? Are there alternatives to what can be submitted? Tax Returns or Management Reports?</p> <p>ANSWER: Please see ANSWER to Question 1.</p>
53	19		Section 4.1.9	<p>If there are no audited financials, is a financial backer necessary?</p> <p>ANSWER: No, a financial backer is not necessary. Please see ANSWER to Question 1.</p>

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
54	21		Section 4.3.4	Can resumes be placed in the Appendix? ANSWER: Proposals should be structured pursuant to Section 4.3 of the RFP.
55	22		Section 4.3.9	Do headings and captions have to maintain the 12-point font size? ANSWER: Please refer to 2nd paragraph under Section 4.3.9 of the RFP.
56	22		Section 4.3.9	The RFP mentions size but not the font, does MDHS have a preference? ANSWER: Times New Roman is preferred, but not mandatory.
57	22		Section 4.3.9	Is the Cover and Table of Contents included in the 25-page count? ANSWER: No.
58	22		Section 4.3.9	When using tables (such as this one), do responses still have to be double spaced? ANSWER: Responses must be formatted in compliance with Sec. 4.3 of the RFP.
59	17	Paragraph 1	Section 3.3	Do we need to include any documentation regarding Insurance on with the application? ANSWER: Yes, as stated in Section 3.3. Documentation should be included with Section 4.3.8 of the RFP.
60	21		Section 4.3 (4)	Do we submit job descriptions for new staff positions proposed in the application? ANSWER: Job descriptions may be included with the proposal for new staff positions if resumes are unavailable.
61	13	Paragraph 1	Section 2.4 C	Are Workforce Training and Education Programs service category required to serve both youth (ages 16 to 24) and adults (18-59) or may only one age group be targeted?

Question Number	RFP Page Number	Paragraph Number	RFP Section Reference Number	Question & Answer
				<p>ANSWER: One age group within the stated parameters may be targeted.</p>
62	Page 8	Paragraph 3	Section 2.1	<p>It appears in the RFP that one or more of the three service categories can be combined/integrated into one program. Is that correct?</p> <p>ANSWER: Yes.</p>
63			Section 4.1.8	<p>Total estimate cost states that “NO MORE THAN 10% OF THE TOTAL ESTIMATED COST MAY BE BUDGETED FOR ADMINISTRATIVE COSTS.” What are considered to be “administrative costs”? Is this the same as indirect costs?</p> <p>ANSWER: Please see page 1005 and 1013 of the MDHS Subgrant Manual for definitions of “Administrative Cost” and “Indirect Costs” respectively.</p>
64			Section 4.1.9	<p>Organization’s financial statement for the last two (2) years: Our agencies’ financial statements are combined with other similar agencies across the state. Would including a link to the financial statements be sufficient or would you like the 200+ page document inserted into the final proposal?</p> <p>ANSWER: Financial statement information should be included as part of the organization’s proposal pursuant to Sec. 4.1 and in the required format pursuant to Sec. 4.3 of the RFP.</p>
65				<p>Can MDHS provide data for individuals who receive TANF benefits or an estimation of these individuals by county? For example, is it possible to receive a mailing list of families that are already engaged with MDHS to allow for targeted recruitment into our program?</p> <p>ANSWER: See eligibility criteria for each program contained in Section 2.4. and please see ANSWER to Question 11.</p>